

PLAYING REGULATIONS - WOMEN'S ICE HOCKEY

A. CHAMPIONSHIP ROSTER

A championship roster may be composed of a maximum of twenty-three (23) players; twenty (20) skaters and three (3) goaltenders plus five (5) team officials.

A.1 GAME ROSTER

A team may dress up to a maximum of eighteen (18) skaters and a maximum of two (2) goaltenders.

B. TEAM BENCH

Only players in uniform and a maximum of five (5) team officials shall be permitted to occupy the players' bench. These individuals shall be registered and entered on the official game report. A maximum of five team officials may be recorded on the official game report.

C. PARTICIPANTS

C.1 TEAMS

- Atlantic University Sport Representative
- QSSF Representative
- OUA Representative
- Canada West Representative
- Host (St. Francis Xavier University)
- Assigned berth QSSF

(Refer to Policy 20.20.4.7 for more details.)

C.2 IDENTIFICATION

C.3 INDIVIDUAL ELIGIBILITY

C.4 INDIVIDUAL ENTRIES

C.5 INDIVIDUAL RANKINGS

C.6 TEAM ENTRIES

Teams must declare their rosters with eligible players preceding the Championship at the Championship Technical meeting.

C.7 TEAM RANKINGS

D. COMPETITION

D.1 TYPE OF EVENT AND EVENT ADMINISTRATION

The championship shall be a 4-day championship with a six (6) team format consisting of two (2) pools of 3 teams. Each team shall play two (2) games with the top teams in each pool playing for gold; the second place teams in each pool playing for bronze and the third place teams playing for 5th place.

D.2 DRAW, POOLS, SEEDINGS, TRIALS AND HEATS

D.2.1 DRAW

Each team will be considered the home team for one game and the away team for one game during the two-round robin games. The higher seeded team on day one shall be the away team for that game. The home team will wear white in the preliminary round.

During the Gold Medal, Bronze Medal and 5th place games the home team shall be the higher seeded team. The home team shall be permitted their choice of jersey.

D.2.2 POOL STRUCTURE

The recommended pool structure will be:

Pool A	Pool B
1	2
4	3
5 or 6	5 or 6

D.2.3 SEEDING

The Seeding Committee will determine the championship seeding via a conference call. The last Top 10 ranking of the season may be utilized. The last Top 10 ranking will be done after the Sport Conference playoffs are completed. **There shall be no appeal of decisions regarding seeding.**

The Seeding Committee is to ensure that in determining the seeding for the Championship that:

- 1 and 2 must be in opposite pools;
- 3 and 4 must be in opposite pools;**
- 1 must be with 4;**
- 2 must be with 3;**
- 5 and 6 can be flipped where possible by the Seeding Committee so that two teams from the same conference may be separated into different pools.**

D.2.4 SEEDING COMMITTEE

- Chairperson: A non-voting CIS Office staff member.
- Members: One voting representative from each Sport Conference. Each Regional representative to be appointed by the convener of that Sport Conference and must be a coach not participating in the championship. **Representatives must provide emergency contact information and alternative representative contact information.**
- President of the Coaches Association: The President of the Coaches Association will take part in the conference call and shall only vote in the case of a tie. Should the President be the coach of a team that has qualified for the championship, the President will contact the CIS Office to notify them of his/her designate.

D.2.5 PROCEDURES

- a) The conference call will be scheduled for the Sunday or Monday prior to the Championship following the last Sport Conference championship and upon completion of the final Top Ten ranking.
- b) Immediately following the conference call, the CIS office will release the final seeding and schedule.
- c) Any member institution who releases this information prior to the embargo established by the CIS office will be fined \$500.00.

D.3 FORMULA AND FORMAT

D.4 PROCEDURES AND PROTESTS

For the protest of any games during the Championship the procedures will be as follows. See J.1 for additional details.

- a) Protests, and all evidence in support thereof, must be in duplicate, signed by the Athletic Director of the protesting team or the two most senior officials of the team, and presented to the CIS Delegate on-site at the Championship within two (2) hours of the conclusion of the game for which the protest is being made.
- b) The CIS Delegate on-site will deliver a copy of the protest to the protested team, without any undue delay.
- c) The team protested shall normally be allowed two (2) hours to file a defense and evidence to the person from whom he received the protest. This time period may be extended at the sole discretion of the CIS Delegate.
- d) Following steps a) to c) above, the CIS Delegate shall immediately convene a Championship Management Committee meeting with the team officials involved. All facts pertaining to the case will be documented.
- e) The CIS Management Committee shall have full power to rule on the protest. The decision shall be final.
- f) During the CIS Championship, there shall be no right of appeal or protest from the suspensions or penalties imposed when they comply with the Hockey Canada rule book and any suspension bulletins which establishes minimum suspensions or penalties.

D.5 SCHEDULE OR ORDER OF EVENTS

The two winners of round robin games on day one automatically advance to day 3. The two losers of round robin games on day one play again on day 2 against the two teams with a bye on day one. Where possible, the top-ranked team in each pool plays on day 1 against the lowest ranked team in their pool. However, the Host team may play on Day 1 or Day 2 evening regardless of their seeding.

D.6 GAME TIMES

D.7 PRACTICE TIMES / WARM-UPS

The following order of priority will be used when teams book practice times (Wednesday through to Sunday):

- 1) game times
 - a. early game gets first choice; late game second choice, then teams not playing.
- 2) event seeding
 - a. top seed in each game get first choice.
- 3) practice times will be allocated as follows:
 - a. 1 hour on game day
 - b. 1 ½ hours on non-game day

Warm-up shall start 35 minutes prior to game time for a 15-minute duration.

D.8 OVERTIME AND TIME-OUTS

All overtime periods shall be played 5 vs. 5.

D.8.1 ROUND ROBIN GAMES

Tied games at the end of regulations play shall be broken by a 10-minute overtime period. If the score is still tied, proceed to a shootout competition. There will be a two (2) minute bench rest between regulation time and the shoot-out.

D.8.2 CHAMPIONSHIP GAMES

In the event of a tie at the end of regulation time in the gold medal match, a 2-minute bench rest shall be permitted and then a 10-minute sudden victory overtime period will be played. If the outcome is still undecided, teams shall leave the ice for fifteen (15) minutes to allow resurfacing of the ice. Twenty (20) minute overtime periods, with fifteen (15) minutes off ice rest periods to allow resurfacing of the ice, shall be utilized until a team scores a goal.

Tied games at the end of regulation play in the bronze and fifth place matches shall be broken by a ten (10) minute overtime period. If the score is still tied, proceed to a shootout competition.

D.8.3 SHOOTOUT PROCEDURES

Should a game (bronze medal and 5th place games) need to be decided by a shoot-out, each team shall select 5 players at the end of playing time to participate in the shoot-out. Home team shall have the choice to shoot first or defend the first penalty shot. Should the game remain tied after the group of 5 shooters, each team shall select 5 shooters from an open roster to participate in a sudden victory shoot-out. This format shall continue until a winner is determined.

The winning team of a shoot-out shall be awarded a 1 goal victory, i.e. a game tied 2-2 which is decided by a shoot-out shall be a 3-2 victory, regardless of the number of goals scored in the shoot-out.

D.9 TIE-BREAKING (POOL PLAY)

Should two or more teams in the same pool be tied in points at the end of round robin play, the following criteria shall be used to break the tie. Note: The first priority of the tie breaker is to determine the 1st place team. Once a team has been eliminated from the tie-breaker, by any means, return to criteria number i).

- i) Head to head record between tied teams; if still tied
- ii) Goals For - Goals Against difference; if still tied
- iii) (Goals For - Goals Against)
Goals Against
Higher value favored; if still tied
- iv) Goals For; if still tied
- v) Goals Against; if still tied
- vi) Most periods won via 5 point format
(2 points / game won, 1 point / period won, 0,5 point / period tied = **in regulation periods only**)
- vii) **Coin toss**

1st Example:

	Standings	W	L	PF	PA	GD
Team A – 0 vs Team B – 1	Team A	1	1	4	4	0
Team A – 4 vs Team C – 3	Team B	1	1	3	6	-3
Team B – 2 vs Team C – 6	Team C	1	1	9	6	+3

Step 1 – You must first establish who is playing for Gold.

Step 2 – Three way tie in points with each team having a win and a loss. i) Head to Head doesn't break the tie.

Step 3 - Move to ii) goal differential. You establish Team C is playing for Gold with a +3 goal differential.

Step 4 – Once a team has been eliminated from the tie-breaker return to criteria i) Head to Head. Team B beat Team A and therefore plays for bronze.

2nd Example:

	Standings	W	L	GF	GA	GD
Team A – 2 vs Team B – 7	Team A	1	1	6	10	-4
Team A – 4 vs Team C – 3	Team B	1	1	9	7	+2
Team B – 2 vs Team C – 5	Team C	1	1	8	6	+2

Step 1 – You must first establish who is playing for Gold.

Step 2 – Three way tie in points with each team having a win and a loss. i) Head to Head doesn't break the tie.

Step 3 - Move to ii) goal differential. Goal differential doesn't determine who is playing for Gold. Continue to iii).

Step 4 – Criteria iii) establishes Team B ($9-7 = 2 \div 7 = .28$) Team C ($8-6 = 2 \div 6 = .33$) Team C plays for Gold with a .33 average.

Step 3 – Once a team has been eliminated from the tie-breaker return to criteria i) Head to Head. Team B beat Team A and therefore plays for bronze.

NOTE: It is the responsibility of the Hosts' Technical Delegate to supply information re final pool standings.

D.10 SCORING AND STANDARDS

D.11 RECORDS AND STATISTICS

Updated Sport Conference and non-regional statistics must be submitted weekly to the CIS Office. They must include the following information:

Players:

Games played
Goals
Assists
Penalty minutes

Goaltenders:

Games played
Minutes played
Shots
Saves
Save %
GAA

Team standings with:

Games played
Goals for
Goals against
Penalty minutes
Points

E. EQUIPMENT AND FACILITY

E.1 BALL

E.2 VIDEO

E.2.1 FIRST ROUND OPPONENT

First round opponents must exchange video of their two (2) last matches prior to the Championship. The video must arrive in the opponent's hand by Tuesday at 5:00 pm EST or as determined by the two (2) respective coaches. This video is for the sole use of the respective team's preparation for its first round match and shall be returned to the appropriate team prior to the start of the first round match. If any of these conditions are not met, the offending institution will be assessed a fine as per the non-compliance policy.

E.2.2 VIDEO TAPING - HOST REQUIREMENT

The host must provide each participating team and the officiating supervisor with a copy of the game tapes one (1) hour after the completion of the game.

- E.3 NUMBERED UNIFORMS
- E.4 BIBS, SOCKS, SHIRT COLOR, TIGHTS AND TOWELS
- E.5 HEAD GEAR AND HELMETS
- E.6 CAPTAIN'S IDENTIFICATION
- E.7 DEPTH CHARTS
- E.8 SPOTTER PHONES
- E.9 FACILITY AND MEET REQUIREMENTS

F RULES

Competition shall be governed by the official playing rules of Hockey Canada for all pre-season, regular season, playoff and CIS championship games with the following exceptions:

F.1 LENGTH OF PERIODS

CIS games will consist of three 20-minute periods, not including overtime, with a 15-minute intermission and flood between each period.

F.2 COACH VIEWING

The head coaches and/or assistant coach(es) must be in close proximity of their respective players bench and in view of the ice during the pre-game warm-ups until the last player on their team has left the ice.

G. MEETINGS

G.1 COACHES TECHNICAL MEETING

A participating coaches Technical meeting will be held prior to the first game at the Championship. Date and time of the meeting is at the discretion of the Host Organizing Committee.

G.2 COACHES ASSOCIATION MEETING

G.3 COACHES CLINIC

G.4 PRESS CONFERENCE

H. OFFICIALS

H.1 FUNDED OFFICIALS

- a) CIS will be responsible for all travel costs for three officials.
- b) The 4 non-host Branch linesmen will have their travel costs covered by their home Branch (or additional local linesmen will be used).

H.2 ASSIGNMENT

- a) 3 referees assigned by Hockey Canada and where possible one from each Sport Conference of CIS.
- b) 6 linesmen assigned by Hockey Canada (2 should be from the Host Branch)

H.3 NEUTRALITY

H.4 QUALIFICATIONS

- a) Experience officiating CIS Women's Ice Hockey
- b) Have been recommended by the CIS Women's Hockey Coaches Association.
- c) Hockey Canada Officiating Program Level IV (minimum) certification for referees.
- d) Hockey Canada Officiating Program Level III (minimum) certification for linemen.

H.5 HOST RESPONSIBILITIES

Ground transportation, meals, accommodation and fees.

H.6 NSO'S RESPONSIBILITIES

CIS Responsibility: Economy airfare for three officials (referee or linesman, at the discretion of Hockey Canada) from the airport closest to their residence to the site of the championship and return.

H.7 FEES

\$70/referee/game & \$35/linesman/game

H.8 STAND BY OFFICIAL

H.9 SELECTION PROCESS

The selection process for officials chosen to participate in the CIS Championship be as follows:

- a) Coaches shall recommend in a ranked order, a maximum but not necessarily, 3 officials from their area to the Women's Hockey Convener or Sport Conference chair of their Sport Conference;
- b) Sport Conference Women's Hockey Conveners shall submit a list, in ranked order, their top 3 officials within 45 days of the championship to the CIS Office;
- c) Hockey Canada, CIS and CWHCA representative shall select a final list of officials via a conference call, to be managed by the CIS Office.
- d) Hockey Canada shall determine the final selection of officials 30 days prior to the CIS championship.

H.10 ON-SITE ASSIGNMENT

I. AWARDS AND TROPHIES

**PLEASE REFER TO POLICY 60.20 FOR MORE DETAILS RE STANDARD CHAMPIONSHIP AWARDS.*

I.1 CIS PENNANT AND CHAMPIONSHIP TROPHY

Presented to the CIS Championship team.

I.2 CIS MEDALS

Gold, silver and bronze medals presented to the top 3 teams.

I.3 ALL-CANADIANS

- a) 6 First-Team and 6 Second-Team All-Canadians will be selected by the Coaches Association (includes 3 forwards, 2 defense and 1 goaltender for each team)
Note: Each Sport Conference MVP is not automatically an All-Canadian.
- b) The voting group for All-Canadians and Major Award Selections will consist of two (2) head coaches from each Sport Conference, chosen by that Sport Conference. The voting process will be an anonymous process to be conducted through email voting.
- c) Sport Conference awards must be finalized 10 days prior to the start of the CIS championship. Final voting for the CIS awards must be done a minimum of 7 days prior to the start of the championship.
- d) To win the national award the athlete must have been named to the All-Star team in their sport conference, if such a team is named.

I.4 OUTSTANDING PLAYER OF THE YEAR (BRODRICK TROPHY)

- a) Selection similar to the All-Canadians.
- b) Sport Conference nominate one player each (institution is responsible for circulating relevant information on the player).
- c) The athlete receiving the most votes shall be named the Outstanding Player of the Year.
- d) Should there be a tie, the players who are not tied are taken out of the process and a re-vote will occur.
- e) To win the national award the athlete must have won the player of the year award in their sport conference, if such an award exists or be a member of their Sport Conference All-Star team, and final voting must adhere to the conferences rank order.

I.5 ROOKIE OF THE YEAR

- a) Selection similar to the All-Canadians.
- b) Sport Conference nominates one player each (institution is responsible for circulating relevant information on the player).
- c) Athletes must be in their first year of CIS eligibility.
- d) The athlete receiving the most votes shall be named Rookie of the Year.
- e) To win the national award the athlete must have won the rookie of the year award in their sport conference, if such an award exists.

All-Rookie Team:

- a) Six (6) positioned players who meet the criteria for Rookie of the Year.
- b) Selected by the Coaches Association.
- c) Must have been a rookie of the year nominee or All-Rookie Team member from their sport conference, if such an award exists and final voting must adhere to the conferences rank order.

I.6 COACH OF THE YEAR

- a) Same selection process as All-Canadians.
- b) To win the national award the coach must have won the coach of the year award in their sport conference, if such an award exists.

I.7 MARION HILLIARD AWARD (STUDENT-ATHLETE COMMUNITY SERVICE AWARD)

- a) Nominations must be forwarded by January 15th (chair of awards within each Sport Conference will verify the information in whatever method they so choose).
- b) Sport Conferences must make their selections by January 31st.
- c) Final selection will take place via an awards conference call.
- d) The award is for outstanding achievement in hockey, academics and community involvement.
- e) To win the national award the athlete must have won the same award in their sport conference, if such an award exists.

I.8 CHAMPIONSHIP MVP

- a) Selected by a sub-committee of the Organizing Committee coordinated by the Championship Convenor.
- b) Selection based on the athletes' performance at the Championship.
- c) Must be a member of the Tournament All-Star team.

I.9 TOURNAMENT ALL-STAR TEAM

- a) Selected by a sub-committee of the Organizing Committee coordinated by the Championship Convenor.
- b) Six (6) All-Stars will be selected.
- c) Selection based on the athletes' performance at the Championship.

I.10 COACHES ASSOCIATION MERIT AWARD

I.11 OTHER AWARDS

I.11.1 R.W. PUGH FAIRPLAY AWARD

I.12.2 PLAYERS OF THE GAME

- a) One player from each team will be picked as the player of the game.
- b) In games that are televised, the primary lead broadcaster will make the selection of the players of the game.
- c) In games that are not televised, the Host will work with the Coaches Association to determine the make-up of the selection committee.

J. COMMITTEES

J.1 CHAMPIONSHIP MANAGEMENT COMMITTEE

The Management Committee shall rule on all matters necessary for the championship to proceed and will, in addition, act as the Protest Committee at the championship. The Management Committee shall apply CIS Rules. The Management Committee may not, nor may any member, make an exception to any CIS Rule or to a sanction imposed by CIS. The Management Committee has no jurisdiction to consider or interpret CIS Eligibility Regulations.

Composition of the Management Committee shall be:

- i) Convenor of championship – non-voting chair
- ii) CIS Delegate
- iii) Championship Referee-In-Chief (as appointed by Hockey Canada)
- iv) Participating Coaches Representative.

A quorum shall require all of the four members, or their replacement.

If a member of the Management Committee was involved, directly or indirectly, in a decision or an interpretation of a CIS Rule that is being appealed/protested to the Management Committee that member shall be excused from the Management Committee. In this event, the remaining members of the Management Committee have the authority to appoint as a replacement for the excused member an individual who is independent, unbiased and uninvolved in the matter in dispute. The decision regarding whether a member of the Management Committee should be excused and replaced lies solely with the Management Committee.

Notwithstanding the procedures described in CIS policy 90.70.4.1.1 (see below), the CIS Championship Management Committee shall have the power and jurisdiction to take interim on-the-spot measures to address minor code of conduct issues (inappropriate or unsportsmanlike conduct that is not criminal in nature) that arise at CIS Championships, in a timely fashion. The record of the incident, including the interim measures taken to address it shall be copied to the Athletic Director(s) of the affected school(s), and the CIS office and Discipline Committee.

It is the expectation of CIS that persons representing Member institutions, and/or CIS, at CIS Championships will behave responsibly, and with propriety, and in accordance with the laws of the land.

90.70.4.1.1 Procedures Regarding Misconduct

Where misconduct occurs at a CIS Championship (including traveling to and from the event, practice days and competition days), the Chief Executive Officer, assisted by the event Convenor, shall:

- a) Investigate the particulars of the incident that gave rise to the misconduct;
- b) Determine the amount and type of damage to property or injury to persons;

- c) Identify the persons and institutions responsible for the incident; and
- d) Summarize this information in a written report.

The Chief Executive Officer shall provide a copy of the written report to the President, who may bring a complaint in accordance with CIS Policy 90.40 - Discipline. A copy of the written report shall be provided to the Directors of Athletics of the institutions involved.

All decisions on discipline by the committee are final and are not subject to appeal. A written report of any disciplinary action will be forwarded to the Athletic Director of the University involved and the President of their Branch.

Release of information regarding any disciplinary action is to be carried out ONLY by the CIS office in consultation with the Championship Host Convener. This includes but is not limited to information presented to the media or to the Branch concerned.

Where a player or coach is penalized under these suspensions in one series and then is subsequently penalized under these suspensions in another series, further supplementary discipline may be imposed at the discretion of CIS.

Any incident requiring the aforementioned discipline actions are to be reported on the back of the game sheet by the referee. All such game sheets are to be faxed the next day to the CIS office (613) 562-5669. Any incidents involving Officials or Deliberate Injury will be reported to Hockey Canada by the CIS office.

- J.2 JURY OF APPEAL
- J.3 DELEGATES

K. APPENDICES