

Committee will provide equivalent detail on how the status quo policy applies to the specific examples listed in the proposed policy. Further, the Committee recommends a voting deadline of December 15, 2006 to accommodate additional opportunities for members and Regional Associations to consider and dialogue with each other and the Committee members.

The Committee believes it would serve the best interests of the organization for this consideration to occur within the next few months, as opposed to next June at the 2007 AGM in order to accommodate full implementation of the proposed policy for academic year 2007-08. If accepted, student-athletes can then be given adequate notice of the revised requirements to qualify for an AFA effective September 2007.

If the proposed policy is accepted on December 15, any future amendments to the policy by members or the AFA Committee will be considered at the 2007 AGM. If the proposed policy is defeated, the current / status quo policy will remain in effect and any motions could be considered at the 2007 AGM.

J. Brenning indicated that a PowerPoint presentation made to OUA was helpful in clarifying the AFA Committee's proposed policy.

ACTION: J. Brenning to circulate the PowerPoint Presentation to Canada West.

PowerPoint Presentation to be translated for QSSF.

06-10-02 Hoffman/Wilson Carried

To allow the membership to reconsider the AFA Committee motion of August 11, 2006, with a deadline of December 15th for voting.

T. Huisman indicated that a conference call would be convened for Members on December 8th to review issues around the motion.

3. International

J. Morissette reported that in 2004/05, CIS as well as every other Multi Sport Organization in Canada underwent a Sport Canada funding review. The results of the review would have a direct effect on the amount of funding each MSO would receive to support its activities. CIS saw its domestic activities receive an 8.7% boost in funding received from Sport Canada, however the Summer Universiade budget was slashed by 31%. The Sport Canada funding contribution for the international area was calculated based on the number of carded athletes attending the previous summer games in 2003 and 2005.

Total funding for 2007 and 2009 Summer Universiade now stands at \$259,400 per game. This is down from \$307,000 in 2003 and \$375,000 in 2005.

Current Situation:

The situation is not as dire in 2007 as it will be in 2009. In 2007 the cost of accommodations will be approximately \$29 US per person per day, compared to \$60 per day in 2009. CIS will have to take several cost saving measures in order to permit the maximum number of athletes to compete and provide the superior services that teams have come to expect from CIS lead missions.

Future Situation:

The situation in 2009 will be difficult as the cost of accommodations increases from \$29 to \$60 US per night. This will severely reduce the number of athletes who can compete at a

Universiade. CIS will need to take additional cost saving measures as well as tighten the measures that we put in place for the 2007 games.

Therefore, the CIS international committee recommends the following actions to be implemented for the 2007 Summer Universiade:

06-10-03 Hoffman/Murphy Carried

To accept the Universiade Team Size Quota Policy (ANNEX B)

Rationale: This policy determines the number of subsidized participants each sport will receive for the 2007 Summer Universiade based on the following criteria:

- Linkage to existing CIS programs
- Position of the sport within the Universiade sports program
- Past participation at FISU events (within the past four years)
- Past results at FISU events (within the past four years)
- NSO investment into Canadian post secondary sport

Sports may bring additional participants to the Games, however they will be required to pay all expenses for these additional participants.

It was noted that Sport Canada works on a four year cycle and that if there are more carded athletes participating in the 2007 and 2009 games, there may be more funding available for 2011 and 2013.

06-10-04 Murphy/Murray Carried

That the following additional measures be implemented for the 2007 Summer Universiade.

- 1. Increase team fees by \$150 per person in 2007. This will be a revenue generator of approximately \$30,000 to \$40,000. Potential further increase for 2009 games. Fees would increase to \$450 for CIS associated participants, and \$550 for non-CIS affiliated participants.**
- 2. Advance Trip site inspections. At past Universiades CIS has sent multiple people to the official site visit (CMO, Chef, Security, staff member). CIS will now normally only fund the IPS staff member (other may attend as non-funded delegates).**
- 3. Ground Transportation. Current budget included car and van rental, as well as gas and parking allowances. IPS will reduce/stop renting vehicles when appropriate.**
- 4. Mission meeting – Current practice involved holding 1 face-to-face meeting for the mission staff and 1 for the media staff. This will be reduced to one face to face for the mission staff and the remaining meetings will be held via conference calls.**
- 5. Team sport medical staff – indicate that teams sports and individual sports with more than 25 participants must bring their own therapist at their own expense.**

It was noted that if there was a reduction in the number of teams qualifying, resulting in a significant balance of funds at the end of the Games, a refund may be made available to National Sports Organizations. J. Morissette indicated that in general, teams use every opportunity they have to reduce their expenses.

Changes to International Hosting Guidelines

The 2011 Universiade bid process exposed areas that required enhancement in previous versions of the CIS International Hosting Guidelines. Those areas are: Federal support for a Universiade bid and the fact that CIS bid strategy conflicted with the proposed Sport Canada International Event Hosting policy, requirements of bid documents, and updates the financial obligations of a bid/ host committee to the CIS. The updated guidelines only deal with world championship bids for 2012 and 2014 as well as a 2013 Universiade bid.

- **Federal Support:** Contrary to the wishes of Sport Canada, CIS called for bids for the 2011 Universiades. Sport Canada had indicated that their financial commitment to both the hosting of the 2010 Olympics as well as the 2014 Commonwealth Games bid process would not permit them to support a 2011 Universiade bid. The updated CIS International Hosting Guidelines take into consideration this issue and now would have CIS call for a 2013 Universiade bid after the November 9th, 2007 Commonwealth Games Federation decision on who will host the 2014 games.
- **Requirements of Bid Document:** For the 2011 Universiade bid, CIS dealt with a wide variety of bid documents all of which did not have the information to make an informed decision. CIS was required to go back to the bid cities and request additional information in order to complete the bid evaluation process. The updated International Hosting Guidelines includes these requirements.
- **Financial Obligations to CIS:** The domestic bid and rights fees to host a Universiade where not inline with fees of other comparable sized multi-sport games. The CIS International Committee acknowledges that there would be great benefits to bringing a Universiade to Canada in terms of raising the profile of university sport, however they did not want to undervalue the bid and rights fees of the Universiade. Therefore they have suggested the following:
 1. Increase the application fee from \$5,000 to \$7,500
 2. Increase the bid fee from \$5,000 to \$10,000
 3. Increase the year financial contribution leading up to the year hosting the Universiade from approximately \$15,000 to \$25,000.
 4. Increase the rights fees by \$100,000.

This would put the bid and rights fees for a Winter Universiade at under \$300,000 and under \$500,000 for a Summer Universiade. A comparable event in terms and size would be the Commonwealth Games with a bid fee of over \$55,000 and rights fees in the millions of dollars.

06-10-05 Hoffman/Dufresne

Carried

To accept the updated CIS International Hosting Guidelines (ANNEX C).

4. FIBA Rules

In December 2005 the CIS Board and leaders from CB met to discuss the rules unification proposal being advanced by Canada Basketball.

The CIS Board identified the need to get to a new and healthier working relationship with CB to grow the game of basketball in Canada.

CIS had received a letter from the Director General of Sport Canada indicating that rules unification is an essential element for success of Canada Basketball's long term athlete development model. As CIS is a major stakeholder in the development of basketball, the CIS role in unification is extremely important and Sport Canada encouraged CIS to move in this direction.

The CIS Board agreed that given the circumstances the move to a single set of rules makes sense over time, if done in concert with a relationship building process involving CIS and CB.

The presidents of the CIS men's and women's basketball coaches associations, Dave Crook and Keith Pruden were asked by the CIS Board to prepare a phased-in timetable and staged approach for the implementation of FIBA rules.

The Women's Coaches Association provided their direction on a staged implementation, and in June 2006 the Sport Committee and Board approved the move to FIBA rules effective September 2006.

The Men's Basketball Coaches Association did not provide direction on a staged implementation; they simply stated their opposition to moving to FIBA. Follow-up was done, and it was agreed that a vote sheet be circulated to coaches and the membership asking for their preference as to the date of implementation.

The CIS Board reviewed the following results of the vote sheet

Motion #1: Do you support CIS men's basketball adopting FIBA rules with no modifications commencing in the 2006-07 season?

Athletic Director	For - 10	Against - 24	Abstain - 3
Head Coach	For - 7	Against - 28	Abstain - 2

Motion #2: Do you support CIS men's basketball adopting FIBA rules with no modifications for the 2007-08 season?

Athletic Director	For - 17	Against - 15	Abstain - 5
Head Coach	For - 14	Against - 19	Abstain - 4

Motion #3. Do you support CIS men's basketball adopting FIBA rules with no modifications for the 2008-09 season?

Athletic Director	For - 19	Against - 9	Abstain - 9
Head Coach	For - 14	Against - 18	Abstain - 6

06-10-06 St-Denis/Dufresne Carried

That CIS Men's Basketball adopt FIBA rules, with no modifications, for the 2007-08 season.

The FIBA rules pertaining to non-game-play rules are not part of this motion. For example FIBA has a number of rules relating to playing the national anthem, elevating the scorers table, placement of game benches, having a commissioner sit in a designated spot, rosters sizes, numbers on uniforms, etc. These are non-game play related rules that are most applicable to international games in neutral venues. CIS and its Regional Associations and game hosts will continue to govern these non-game related items in a manner that best suits their needs.

It was noted that many positive steps have been initiated by CB in 2006 to support and raise the profile of CIS basketball.

5. Adjournment

The conference call was adjourned at 3:05 PM EST.

Annex 1

To: CIS Member Athletic Director's
From: Jennifer Brenning, AFA Committee Chairperson
Date: July 21, 2006
Re: AFA Policy

As determined at the June 2006 AGM, the motions regarding Policy 50.10.3 - Restrictions on Receipt of Athletic Financial Awards, was postponed to August 1, 2006. In strengthening the specific language of the Policy, the Committee also recognized the need to make some revisions and additions to Policy 50.10.2 - Definitions, which has been incorporated within the attached document.

As required, the motion and background information is being circulated to each Member school via the respective Athletic Director, with a voting deadline date of August 11, 2006. A quorum shall be reached when representatives from a majority of the Membership respond, with each Member having only one e-mail vote. Two-thirds of votes cast will be required for the Policy to be adopted.

If you have any questions with respect to the motion, please contact your respective Conference representative on the AFA Committee.

2006-2007 Athletic Financial Awards Committee Members

- Canada West:Katie Spriggs (Alberta)
- OUAThérèse Quigley (McMaster)
- QSSFJean-Pierre Chancy (Montréal)
- AUSDan McNally (Acadia)
- ChairJennifer Brenning (Carleton)
- CISTom Huisman

Notice of Motion

To adopt the revisions and additions to Athletic Financial Award Policies 50.10.2 – Definitions, and 50.10.3 – Restrictions, as articulated in the attached document.

Moved By: Jennifer Brenning
Seconded By: Dan McNally

Please submit your e-mail vote to cisoffice@universitiesport.ca by Friday, August 11, 2006.

50.10.2 DEFINITIONS

50.10.2.1 – Academic Year – as per CIS Policy 40.10.3.1.1 (Academic Year), an Academic Year is defined as being 365 consecutive days calculated from the first day of fall classes as set out in a member institution's official calendar; within an Academic Year, and for the purpose of AFA Policy, "fall semester" will reference that time period from approximately September through December, "winter semester" will reference that time period from approximately January through April, and "spring and/or summer semesters" will reference that time period from approximately May through August.

50.10.2.2 – Entering Student – A student is considered an "Entering Student", for the entirety of the academic year when he / she registers for the first time at any member school in either the fall or winter semesters.

Note 1: A transfer student is an Entering Student.

Note 2: A student who attends two (or more) schools during their CIS career will be considered an Entering Student during the academic years that they register for the first time at each of the two (or more) member schools.

50.10.2.3 – Non-Entering Student – A student is considered a "Non-Entering Student" in the academic years subsequent to the first academic year that he / she registers for the first time at any member school in either the fall or winter semesters.

50.10.3 RESTRICTIONS

50.10.3.1.2 Entering Student Restrictions (inclusive of transfer students)

50.10.3.1.2.1 In order to qualify for an AFA, an Entering Student must:

- i) have a minimum entering grade average of 80%, or the equivalent G.P.A., on those courses used to determine his / her university admission, and,
- ii) be listed on the Eligibility Certificate and eligible to participate in at least one CIS conference competition on behalf of their school (or non-conference competition if there is no formal conference schedule for that sport at that school); or,

50.10.3.1.2.2 In the event an Entering Student does not qualify for an AFA as per 50.10.3.1.2.1, he / she may otherwise qualify for an AFA if he / she:

- i) has satisfied CIS Academic Standing Requirements, and,
- ii) attained a minimum 65%, or the equivalent G.P.A., on all registered course work at the conclusion of either the winter or spring or summer semesters of their entering year of study, and,
- iii) is listed on the Eligibility Certificate and was eligible to participate in at least one CIS conference competition on behalf of their school (or non-conference competition if there is no formal conference schedule for that sport at that school).

Examples & Applications of Entering Student Restrictions
(provided for clarification and not intended for inclusion in the Policy)

- a) Any student who has achieved an 80% or better average on those courses used to determine their admission would qualify for an AFA in September of their entering year (for their entering year); otherwise,

- b) Any student who satisfies CIS Academic Standing requirements with a 65% average on all courses at the conclusion of either the winter or spring or summer semesters of their entering year would qualify for an AFA (for their entering year).
- Example #1: An Entering Student successfully completes 17 credit hours with a 65% average on all courses during the fall & winter semester would NOT qualify for an AFA
 - Example #2: If the same student from Example #1 above achieves 3 more credit hours in the summer, while also maintaining a 65% average on all courses taken during the academic year (fall through summer), they would qualify for an AFA
 - Example #3: An Entering Student successfully completes 24 credit hours with a 64% average on all courses during the fall & winter semester would NOT qualify for an AFA
 - Example #4: If the same student from Example #3 above achieves 3 more credit hours in the summer and improves their average on all courses taken during the academic year (fall through summer) to 65%, they would qualify for an AFA
 - Example #5: A January-entering Entering Student successfully completes 9 credit hours with a 65% average on all courses during the winter semester would qualify for an AFA
- c) Any Entering Student that is a transfer student, and who by virtue of the 365-day “transfer rule” will not be eligible to participate in a CIS conference (regular season) competition, cannot qualify for an AFA as an Entering Student.

50.10.3.1.3 Non-Entering Student Restrictions (for individuals who have previously qualified for an AFA at the school they are attending)

50.10.3.1.3.1 In order to qualify for an AFA, a Non-Entering Student who has previously qualified for an AFA at the school they are attending must:

- i) have satisfied CIS Academic Standing Requirements to remain eligible for CIS competition during the last academic year he / she was listed on an Eligibility Certificate of the awarding school, and,
- ii) have attained a minimum 65%, or the equivalent G.P.A., on all registered course work within the last academic year he / she was listed on an Eligibility Certificate of the awarding school, and
- iii) be listed on the Eligibility Certificate and be (have been) eligible to participate in at least one CIS conference competition (or non-conference competition if there is no formal conference schedule for that sport at that school) on behalf of their school in the academic year he / she is receiving the AFA.

50.10.3.1.3.2 In the event a Non-Entering Student, who has previously qualified for an AFA at the school they are attending, becomes unqualified for an AFA as a result of either not having satisfied CIS Academic Standing Requirements (50.10.3.1.3.1.i), and/or as a result of not having attained a minimum 65% (50.10.3.1.3.1.ii), he / she may requalify for an AFA if he / she:

- i) has satisfied the equivalent of CIS Academic Standing Requirements to become eligible for CIS competition in a subsequent academic year, and,
- ii) have attained a minimum 65%, or the equivalent G.P.A., on all registered course work within that subsequent academic year, and,
- iii) be listed on the Eligibility Certificate and be (have been) eligible to participate in at least one CIS conference competition (or non-conference competition if there is no formal conference schedule for that sport at that school) on behalf of their school in the academic year he / she is receiving the AFA.

Examples & Applications of Non-Entering Student Restrictions for those who have Previously Qualified for an AFA
(provided for clarification and not intended for inclusion in the Policy)

- a) Any Non-Entering Student who has maintained their CIS eligibility from the most recently completed academic year in which they were listed on the Eligibility Certificate, and who also attained a 65% average on all courses taken during that academic year, would qualify for an AFA for the current academic year.

Stated another way, once a Non-Entering Student has qualified for an AFA at a particular institution, they must have satisfied CIS Academic Requirements and have attained a 65% in the preceding academic year to qualify for an AFA in a subsequent academic year.

- Example #1: A Non-Entering Student who successfully completes 17 credit hours with a 65% average on all courses during the previous academic year in which they are listed on the Eligibility Certificate would NOT qualify for an AFA in the current academic year
- Example #2: If the same student from Example #1 had achieved 3 more credit hours in the summer of the previous academic year, while also maintaining a 65% average on all courses taken during the academic year (fall through summer), they would have qualified for an AFA in the current academic year
- Example #3: A Non-Entering Student successfully completes 24 credit hours with a 64% average on all courses during the previous academic year would NOT qualify for an AFA in the current academic year
- Example #4: If the same student from Example #3 above had achieved 3 more credit hours in the summer and improved their average on all courses taken during that previous academic year (fall through summer) to 65%, they would have qualified for an AFA in the current academic year
- Example #5: A Non-Entering Student who has was not listed on the Eligibility Certificate in the preceding year (for whatever reason), but who had successfully completed 18 credit hours with a 65% average on all courses during the most recently completed academic year in which they were listed on the Eligibility Certificate (perhaps two or three years ago), would qualify for an AFA in the current academic year

- b) Any Non-Entering Student who has not maintained their CIS eligibility from the most recently completed academic year in which they were listed on the Eligibility Certificate, or who did not attain a 65% average on all courses taken during that academic year, can requalify for an AFA by satisfying CIS academic standing requirements in a subsequent academic year and achieving a 65% on all courses taken during that subsequent academic year

- Example #1: A Non-Entering Student who has previously qualified for an AFA becomes ineligible for CIS participation as a result of not achieving 18 credit hours in an academic year; this Non-Entering Student can requalify for an AFA by successfully completing 18 credit hours in a subsequent academic year and achieving a 65% average on all courses taken during that academic year; this Non-Entering Student can then receive an AFA upon being listed on an Eligibility Certificate and being eligible for at least one regular season competition

50.10.3.1.4 Non-Entering Student Restrictions (for individuals who have NOT previously qualified for an AFA at the school they are attending, or who are being listed on an Eligibility Certificate for the first time)

- 50.10.3.1.4.1 A Non-Entering Student who has not previously qualified for an AFA, or who is being listed on an Eligibility Certificate for the first time, may qualify for an AFA if he /she:
- i) has satisfied CIS Academic Standing Requirements in either the preceding or current academic year that he / she is receiving the AFA, and,
 - ii) attained a minimum 65%, or the equivalent G.P.A., on all registered course work at the conclusion of either the winter or spring or summer semesters in the preceding or current academic year he / she is receiving the AFA, and,
 - iii) is listed on the Eligibility Certificate and is (was) eligible to participate in at least one CIS conference competition on behalf of their school (or non-conference competition if there is no formal conference schedule for that sport at that school) in the academic year he / she is receiving the AFA.

Examples & Applications of Non-Entering Student Restrictions for those who have NOT Previously Qualified for an AFA or who are being listed on an Eligibility Certificate for the first time (provided for clarification and not intended for inclusion in the Policy)

- The intent of the proposed Policy is to eliminate the opportunity, beyond the first time that an athlete qualifies for an AFA, for one set of grades to be used to qualify for an AFA over two different academic years; under this proposal, the only time one set of grades can qualify for an AFA over two academic years will be in the first year that an athlete qualifies for an AFA.
- Under current CIS Policy, a Non-Entering Student can qualify for an AFA in one of two ways in ANY given academic year; by achieving a 65% in the previous academic year, or by achieving a 65% in the current academic year, which effectively provides the opportunity to use the same set of grades to qualify for an AFA over two academic year for the duration of an athlete's CIS career.
- This proposal aligns the wording of the regulation with the original spirit of the regulation; specifically, AFA recipients must annually achieve a specified academic standard to earn an AFA.
- Effectively, this Policy provides the one-time opportunity when a Non-Entering Student can utilize one set of grades to qualify for an AFA in two different academic years if they have not previously qualified for an AFA; that is, in the first instance that a student qualifies for an AFA at a school (traditionally referenced as a "spring award"), regardless of the number of years that they have attended that school, those same grades can be used to qualify for another AFA that can be provided in September of the following academic year.
- Example #1: A Non-Entering Student (without an 80% entering average) who achieved 18 credit hours as an Entering Student but did not attain a 65% average (and thus did not qualify for an AFA), can qualify for an AFA in their second year by successfully completing 18 credit hours and attaining a 65% average in their second year; the student could then use those same grades to qualify for an AFA in their third year as per 50.10.3.1.3.
- Example #2: A Non-Entering Student who is in their third year of attendance at a school, but who has never participated with a team, can qualify for an AFA for that third year by satisfying CIS Academic Standing Requirements in either the preceding (second) year or current (third) year; thereafter, Policy 50.10.3.1.3 applies.

ANNEX B

Draft #3 September 28th, 2006

Canadian Interuniversity Sport (CIS) UNIVERSIAIDE TEAM SIZE QUOTA POLICY FOR NATIONAL SPORTS ORGANIZATIONS (NSO)

NB. Athletes and/or coaches who wish to challenge decisions regarding selection by their respective NSO, for nomination to the 2007 Canadian Universiade Team, must use the appeal process established by the NSO for that purpose.

BACKGROUND

Sport Canada funding for the Summer Universiade program has in the past provided sufficient funding to subsidize all nominated delegation members participation at the games. However due to growing interest of NSOs to participate at the games, as well as changes in Sport Canada funding priorities, a quota policy has been established in order to allocate the subsidized positions.

TEAM SIZE QUOTA

The Team Size Policy is constructed based on four guiding factors:

- CIS Budget
- CIS and Universiades place within the Canadian Sport System
- Canada's place within the FISU
- Being "athlete-centered, performance-driven"

The number of subsidized positions for selection "earned" by an NSO is based on several weighted criteria. The weighted criteria are:

- Linkage to existing CIS programs
- Position of the sport within the Universiade sports program
- Past participation at FISU events (within four year window)
- Past results at FISU events (within four year window)
- NSO investment into Canadian post secondary sport

The NSO will then use this "quota" in its selection criteria to arrive at athlete/team nominations to the CIS for inclusion as Team Members for the 2007 Summer Universiade.

CONFIRMATION OF TEAM SIZE QUOTA

CIS will communicate to each NSO the number of subsidized positions allocated on November 1st, 2006.

Expanded Payment Option

NSOs will have the opportunity to nominate athletes to the 2007 Summer Universiade Team through an *expanded payment option*. An NSO will be given the opportunity to fully fund, at its sole discretion, additional positions for inclusion in the 2007 Summer Universiade Team.

REQUESTS FOR CONSIDERATION SUBMITTED TO THE CIS

In the interest of good management, decision-making and partnership, an NSO shall have the right to submit a *request for consideration* to CIS with respect to their NSO Team Size Quota.

Request for Consideration - Deadlines

The deadline for NSOs to submit requests and supporting arguments for additional subsidized positions is: **Deadline: November 17, 2006**

Weighing of Criteria

CIS has set determined that the criteria listed below will be considered when determining the number of subsidized positions NSOs will receive. NSOs will receive a percentage score for each category. The various

scores will be added together and this total percentage will be applied to maximum number of athletes an NSO can enter into an event according to FISU regulations to determine the NSO's quota for its entire delegation.

Linkage to existing CIS core sports programs	30% for CIS sport, 15% for Non CIS Sport
Position of the sport within the Universiade sports program	10% for Core, %5 for Non Core
Past participation at Universiade and FISU championships (within four year window)	5% per Universiade or FISU championships
Past results at Universiade or FISU championships (within four year window)	2% per medal
NSO investment into Canadian post secondary sport	Based on financial and other support of CIS activities by NSO and determined by the CIS International Committee

Example:

- An NSO is part of the CIS core sport programs (30%),
- Is an optional sport at the Universiade (5%),
- Has competed at 1 FISU Championship and 1 Universiade in the past four years (10%),
- Won 1 medal in the past four years (2%),
- Has made a small contribution to Canadian post secondary sports (3%)
- Total score of 50% (30%+5%+10%+2%+3%).
- Therefore the NSO would receive 50% of the maximum number of athletes it can enter according to FISU regulations. If the maximum number of athletes a sport can enter into the Universiade was 18, the NSO would receive 9 subsidized positions for their entire delegation.

Quotas for Individual Sports

Athletics

CIS Sport	30%
FISU Core Sport	10%
Delegation in 2003 and 2005	10%
Medalled in 2003 and 2005 (1 Silver & 2 Bronze)	6%
Max Team Size - 30 athletes and staff (56% of 54 competitors allowed as per FISU rules)	56% Total

Fencing

Not a CIS Sport	15%
FISU Core Sport	10%
Delegation in 2005	5%
No medals	0%
Max Team Size - 7 athletes, staff and judge (30% of 24 competitors allowed as per FISU rules)	30% Total

Artistic Gymnastics Men

Not a CIS Sport	15%
FISU Core Sport	10%
Delegation in 2005	5%
Gold Medal in 2005	2%
Max Team Size - 8 athletes, staff and judges (32% of 24 competitors allowed as per FISU rules)	32% Total

Artistic Gymnastics Women

Not a CIS Sport	15%
FISU Core Sport	10%
None in past 4 years	0%

No medals	0%
Max Team Size - 4 athletes, staff and judges (25% of 16 competitors allowed as per FISU rules)	25% Total

Rhythmic Gymnastics

Not a CIS Sport	15%
FISU Core Sport	10%
None in past 4 years	0%
No medals	0%
Max Team Size - 3 athletes, staff and judge (25% of 10 competitors allowed as per FISU rules)	25% Total

Swimming

CIS Sport	30%
FISU Core Sport	10%
Delegation in 2003 and 2005	10%
Medalled in 2005 (total of 1 Silver & 2 Bronze)	6%
Max Team Size - 47 athletes and staff (71% of 66 competitors allowed as per FISU rules)	Bonus for Canada First 15% Partnership 71% Total

Diving

Not CIS Sport	15%
FISU Core Sport	10%
Delegation in 2003 and 2005	10%
No medals	0%
Max Team Size - 8 athletes, staff and judge (35% of 24 competitors allowed as per FISU rules)	35% Total

Tennis

Not CIS Sport	15%
FISU Core Sport	10%
None in past 4 years	0%
No medals	0%
Max Team Size - 2 athletes and staff (25% of 8 competitors allowed as per FISU rules)	25% Total

Judo

Not a CIS Sport	15%
FISU Core Sport	10%
Delegation in 2003 and FISU WUC (04 & 06)	15%
Silver medal in 2003	2%
Max Team Size - 7 athletes, staff and referee (42% of 16 competitors allowed as per FISU rules)	42% Total

Table Tennis

Not a CIS Sport	15%
FISU Core Sport	10%
None in past 4 years	0%
No medals	0%
Max Team Size - 3 athletes and staff (25% of 10 competitors allowed as per FISU rules)	25% Total

Badminton

Not a CIS Sport	15%
Not FISU Core Sport	10%
Has sent delegation to FISU WUC in 04 and 06	10%
No medals	0%
Max Team Size - 10 athletes and staff (40% of 24 competitors allowed as per FISU rules)	Bonus for NSO starting 5% University Championship 40% Total

Golf

Not a CIS Sport	15%
Not FISU Core Sport	10%
Has sent delegation to FISU WUC in 04 and 06	10%
No medals	0%
Max Team Size - 9 athletes and staff (80% of 11 competitors allowed as per FISU rules)	Bonus for NSO starting University Championship as well as RCGA scholarship 45% program 85% Total

Taekwondo

Not a CIS Sport	15%
Not FISU Core Sport	10%
Has sent delegation in 2003, 2005 and WUC (2004)	15%
No medals	0%
Max Team Size - 6 athletes, staff and referee (40% of 16 competitors allowed as per FISU rules)	40% Total

Shooting

Not a CIS Sport	15%
Not FISU Core Sport	5%
Has sent delegation to 2003 WUC	5%
No medals	0%
Max Team Size - 6 athletes and staff (25% of 24 competitors allowed as per FISU rules)	25% Total

Quotas for Team Sports

Team sports that qualify to compete at the Summer Universiade through the various FISU qualifying methods will be provided with the following quotas:

Men's Basketball	12 athletes	3 staff	1 medical	1 referee
Women's Basketball	12 athletes	3 staff	1 medical	1 referee
Waterpolo	13 athletes	3 staff	1 medical	1 referee
Women's Volleyball	12 athletes	3 staff	1 medical	1 referee
Men's Volleyball	12 athletes	3 staff	1 medical	1 referee
Women's Soccer	20 athletes	3 staff	1 medical	1 referee
Men's Soccer	20 athletes	3 staff	1 medical	1 referee
Softball	17 athletes	3 staff	1 medical	1 Umpire

ANNEX C

INTERNATIONAL HOSTING GUIDELINES
2012 – 2014
Draft #4

October 2006

- aussi disponible en français -

Canadian Interuniversity Sport
INTERNATIONAL HOSTING GUIDELINES

Table of Contents (NOTE – page #s are off because this has been included in the board package).

	page
General CIS Information	4
General FISU Information	5
Bid Requirements	6
Financial Requirements of the Bid Committee	10
2012–2017 FISU Events Bid Critical Path	12
Supporting Documents	
1. Canadian Federal Policy for Hosting International Sport Events www.pch.gc.ca/progs/sc/pol/accueil-host/index_e.cfm	
2. FISU regulations on hosting a World University Championship (Available from CIS)	
3. FISU regulations on hosting a Universiade (Available from CIS)	

It is recognized that all requirements of these guidelines are subject to change, and are inter-related to the hosting policies of FISU and the Canadian Federal Policy for Hosting International Sport Events. All documents must be considered part of these guidelines and must be used in determining the CIS Hosting strategy.

The information contained in this document is to serve as a guideline and CIS reserves the right to modify it at any time.

INFORMATION

International Programs Services, Canadian Interuniversity Sport
801 King Edward Ave., Suite N205, Ottawa ON K1N 6N5
Tel: (613) 562-5670 Fax: (613)562-5669
E-mail: canada@universitysport.ca
Website : www.universitysport.ca

ABBREVIATIONS

CIS Canadian Interuniversity Sport
FISU Fédération Internationale du Sport Universitaire (International University Sports Federation)
OC Organizing Committee
BC Bid Committee
NSO National Sport Organizations
WUC World University Championships

Introduction

This guide is intended for Canadian communities and members of Canadian Interuniversity Sport (CIS) that are considering submitting a candidature to organize a Summer or a Winter Universiade or World Championship.

The Universiade is a multi-sports event organized every two (2) years, usually on odd years. World University Championships are single sport events organized every two (2) years, usually on even years. Each shall be organized in the CIS and Fédération Internationale du Sports Universitaire (FISU) spirit, by which no discrimination is allowed against any country or person on the grounds of race, religion or political affiliations.

The Universiade and World Championships must be staged in a dignified manner and must constitute a unique event; no other international sporting events or festivals may take place in or near the host city during the period of the Universiade or World Championship or immediately prior to it.

The mandate for organizing a Universiade or World University Championship may only be obtained through CIS. This is why it is required that CIS is represented in the bid committee. It is also recommended that political authorities from the city, the region or the host country be represented on the Bid Committee.

CANADIAN INTERUNIVERSITY SPORT (CIS)

Reference: Section 20.60.1 CIS Policies and Procedures

CIS, which is the national governing body of university sport in Canada, is composed of the majority of degree granting universities in the country. CIS is the destination of choice for Canadian student-athletes to pursue excellence in academics and athletics. CIS is recognized as one of the influential leaders in sport in Canada. Fifty member institutions with over 10,000 student-athletes and 550 coaches vie for 19 National Championships in 11 sports.

From Victoria to St. John's, student-athletes compete for national and regional honours from the following Regional Associations:

- Canada West
- Ontario University Athletics
- Quebec Student Sports Federation
- Atlantic University Sport

As the national member of FISU, CIS is the sole recognized franchise holder for all FISU related activities in Canada.

CIS is mandated to facilitate high performance competitive opportunities for student-athletes who are Canadian, between the ages of 17 and 28, and enrolled full-time in a post secondary institution. Canada's participation in FISU competitions is part of a CIS commitment to provide student-athletes with the best training and competitive opportunities possible.

Working with Sport Canada and National Sport Organizations (NSO), CIS collaborates to support and enhance the development of student-athletes to their highest possible level of achievement. This principle governs participation by Canadian student-athletes at World University Championships (WUC) and Universiades sanctioned by FISU, as well as hosting FISU events in Canada.

CIS shall educate and communicate to the Canadian sport community and the general public about the activities of FISU. With this leadership role, CIS shall work in conjunction with National Sport Organizations (NSO) toward increasing the number of CIS personnel (athletes, coaches, managers, medical and paramedical) on Canadian teams.

CIS shall ensure that the CIS International Committee provides recommendations for Canadian involvement in WUCs and Universiades. The long-term objective is to facilitate as many participant opportunities for Canadian student-athletes as possible, and host a FISU WUC every four years, and a Universiade every twelve years. Calls for bids will only be made upon recommendation of the International Committee and approval of the CIS Board of Directors.

The Board of Directors ratifies nominations, presented by the International Committee, of individuals to represent CIS at the Universiades, the FISU General Assembly and on FISU Committees and Commissions. The Board of Directors also ratify all candidatures to host FISU events in Canada.

FISU Events hosted in Canada

Summer Universiade

Edmonton – 1983

Hamilton – 1993 (Women's Soccer and Rowing competitions of the Buffalo '93 Universiade)

World University Championships

13th WUC Judo – Jonquière, Quebec - 1996

5th WUC Wrestling - Edmonton – 2002

FEDERATION INTERNATIONALE DU SPORT UNIVERSITAIRE (FISU)

FISU is the international governing body for University Sport. It is responsible for the organization of the Summer and Winter Universiades held every odd year, as well as single sport World University Championships (WUC) held every even year.

Founded in 1948, in Luxembourg, FISU has as its aims (article 1, FISU statutes):

- The development of university sport at all levels;
- The moral and physical education of students;
- Closer contacts between students of all countries and their cooperation for the unity of international university sport.

COMPETITIONS

Separate Winter and Summer Universiades are held every odd year, and offer competitive opportunities in over 20 sports. Over 27 single sport WUC are currently offered every even year, from April to December, and are generally sports not offered at the Universiades.

Summer Universiade

The program of the Universiade will last 11 days and must include the following compulsory events:

ATHLETICS (men and women)

BASKETBALL (men and women)

FENCING (men and women)

FOOTBALL (men and women)

GYMNASTICS

- Artistic (men and women)

- Rhythmic (women)

AQUATIC SPORTS

- Swimming (men and women)

- Diving (men and women)

- Waterpolo (men and women)

TENNIS (men and women)

VOLLEYBALL (men and women)

JUDO (men and women)

TABLE TENNIS (men and women)

Winter Universiade - World University Winter Games

The program of the Winter Universiade will last 10 days and will include the following events:

ALPINE SKIING (men and women)

NORDIC SKIING

- Cross Country Skiing (men and women)

- Ski Jumping (men and women)

- Nordic Combined (men)

FIGURE SKATING (men and women)

ICE HOCKEY (men)

SPEED SKATING (short track) (men and women)

BIATHLON (men and women)

SNOWBOARD (men and women)

CURLING (men and women)

Optional sports

Bid committees may propose to CIS to include in the program of the Universiade up to three optional sports of their choice.

World University Championships (WUC)

In 2006, the following championships were offered. Although these events are offered, not all may be attributed and CIS retains the right to only attend and host those sports that meet the definition of sport as outlined in Sport Canada's Sport Recognition Policy.

Archery	Badminton	Baseball
Beach Volleyball	Bridge	Canoeing Flatwater
Canoeing Wildwater	Chess	Cross Country Running
Cycling	Equestrian	Floorball
Futsal	Golf	Handball (M & W Team Events)
Judo	Karate	Wrestling
Orienteering	Rowing	Rugby 7 On 7
Sailing	Match Racing (Sailing)	Shooting
Softball (W)	Squash	Table Tennis
Taekwondo	Triathlon	Water-Skiing
Woodball		

BID REQUIREMENTS

It is imperative that all factors influencing Canada's potential to successfully bid and host a FISU event be considered prior to entering into a formal bid process. Factors including, but not limited to the following may influence CIS on deciding if and when to bid, and who will be the successful BC:

- Partnership with a CIS member institution
- Other potential bid cities
- Canadian geo-political factors
- Past experience in international hosting
- Legacy
- Other Canadian bids for other major multi sport games (i.e. Commonwealth Games in 2014)

Any potential BC must enter into a formal relationship with CIS, who is the sole recognized franchise holder for all FISU related activities in Canada. This will also include placement of CIS representatives on the Bid Committee (BC) and Organizing Committee (OC) as required by CIS and FISU. The BC must establish a formal partnership with a CIS member institution, as indicated by a letter of confirmation signed by either the President or Director of Athletics, or their equivalent of a CIS member institution.

The following process outlines the conditions to be met by any potential bid committee (BC). A summary of the critical path for bidding to host WUC and Universiades from 2012 – 2017 is included in this document.

1. CIS decision to bid

The CIS long-term goal is to host a WUC at least every four years, and a Universiade every twelve years. Each year the CIS International Committee will make a recommendation to the CIS Board of Directors whether or not to solicit bids for future FISU events.

2. CIS Call for Bids

Upon approval of the CIS Board of Directors, calls for bids will be distributed to the CIS membership and the general public. Normally, CIS will call for bids five years in advance for WUC and seven years in advance for Universiades. **CIS reserves the right to call for single or multiple year bids.**

3. Letter of Intent to CIS

A letter of intent to bid must be provided to CIS, generally by an announced deadline of each year. It must be co-signed by or include an accompanying letter of support signed by either the President or Director of Athletics, or their equivalent of a CIS member institution.

4. Draft Bid to CIS

A draft bid document including all aspects outlined in the FISU regulations for submitting a candidature dossier to host a FISU event must be provided to CIS by an announced deadline. It must include the accompanying financial obligation to the CIS (CIS policies and procedures 20.70.2).

5. CIS Site Inspection Visits

Representatives of the CIS Selection Committee will make a site visit of all potential host sites of FISU events.

6. Decision of CIS

Upon review of the selection committee evaluation report, the International Committee will make a recommendation to the CIS Board of Directors, who will ratify which bid(s) if any should go forward as Canada's nomination(s).

7. Opening of the Bid – FISU

FISU will generally call for bids no later than two years in advance for WUC and six years in advance for Universiades. However, WUC may be awarded up to four or more years in advance.

8. Letter of Intent to FISU

Upon the decision of CIS to support the submission of a bid to host a FISU event, CIS will forward a letter of intent to bid to FISU on behalf of the BC.

9. Bid Committee attends FISU event

It is expected that a BC submitting a bid to host a Universiade will attend the Universiade of that year at their own cost in order to gain experience on hosting the event, and to begin developing a relationship with FISU Executive committee members, FISU staff, and the various participating nations. Committees bidding for WUC are also encouraged but not required to attend.

10. Bid Committee- CIS hosting Contract and Final approval of CIS

The CIS Board of Directors will provide final approval to submit a bid to FISU, approximately one year following submission of the Letter of Intent. A letter of agreement outlining all terms and conditions of the relationship between the BC and CIS will be prepared and then signed by both parties prior to bid document submission to FISU.

11. Bid document submission to FISU

Upon successfully developing a bid document that meets all the requirements of CIS, and FISU, CIS will forward the official bid to FISU. The BC must include the accompanying financial obligation to the CIS and FISU prior to submission (CIS policies and procedures 20.70.2).

12. Site Visit by FISU

Upon submission of the bid document, FISU will schedule site visits of potential hosts normally during the period April- June of the bidding year. FISU generally do not perform site visits for WUC.

13. Decision by FISU

Prior to the final decision of FISU, each bid committee will have the opportunity to make a formal presentation in person to the FISU Executive Committee. The presentation format will be determined by FISU during the bidding process based on FISU regulations.

The final bid package itself must meet all the requirements outlined in the FISU regulations for either a WUC or Universiade and the Canadian Federal Policy for Hosting International Sport Events, but must also include any additional points below. The degree of detail may be adjusted to suit the difference between a Universiade and WUC Bid.

1. Written confirmation of the support of the national and provincial sport governing bodies of the sports you will be presenting in the bid. This should also include the fit with NSO Long Term Athlete Development model.
2. Written confirmation the BC has established a formal partnership with a CIS member institution, signed by either the President or Director of Athletics, or their equivalent.
3. A detailed description of the proposed Organizing Committee structure.
4. **Written confirmation by the local chamber of commerce and local community leadership supporting the bid.**

5. Written confirmation of funding support from all 3 levels of government (municipal, provincial and federal) and the respective University (where required). **The financial commitment and other in-kind support from all funding partners must be described in detail.**
6. **Details pertaining to ceremonies, arts and cultural program and community outreach program.**
7. A detailed description of the proposed athletes village including pictures (or artist drawings) and floor plans of athletes accommodation, medical and office spaces for delegations, **food services, medical services and hospitality services**
8. A business plan **using the Canadian Sport Tourism Alliance (CSTA) template** that includes separate proposed budgets for the bid process and the event **with details regarding deficit management, fundraising, sponsorship, promotions, ticketing, merchandizing and marketing.**
9. A detailed description of all of the sports venues (training and competition) including pictures, diagrams and specs.
10. Details for the transportation plan and a table indicating the travel times between the village and all venues, and between the village and airport.
11. A map of the city detailing all locations important to the event and a map of the world showing the location of the city.
12. **A description of the following facilities: accreditation, media (results), broadcast, warehousing, game headquarters, polyclinic, airport, and accommodations for fans and athlete families.**
13. Pictures and details of the hotels that will be used for the technical delegates, judges, referees, media, FISU representatives and VIP's.
14. Written confirmation of the support of a host television broadcaster.
15. A description of the ability of the BC to meet FISU's Internet demands and those of the participating delegations.
16. A written guarantee that the BC will meet all of the French-English language requirements of the CIS and FISU, including the bid.
17. A description of the economic impact as well as the financial and physical legacies that will remain after the Universiade for the CIS, the university, the city, the province, and Canada (i.e. infrastructure, financial assistance for athletes and coaches etc...).
18. A description of how university students will be involved in the organization of the event. It has become a concern of FISU that university students have not been involved in the organization of many of the recent events.

FINANCIAL REQUIREMENTS of the BC

CIS

In accordance with CIS policies and procedures 20.70.2, the following financial requirements must be met.

20.70.2.1 Application Fee

20.70.2.1.1 General

The Application fee is payable by the bidding committee at the time it submits the bid to CIS.

20.70.2.1.2 World University Championships and Universiades

20.70.2.1.2.1 \$1000 WUC (non-refundable), **\$7,500 (up from \$5,000)** Universiades (non-refundable).

20.70.2.1.2.2 The actual expenses of the Canadian Interuniversity Sport Selection Committee members incurred during their fulfillment of the obligations related to bid approval.

20.70.2.2 Bid Fee

20.70.2.2.1 General

The Bid Fee is payable by the bidding committee upon acceptance of the bid by CIS, and is payable regardless of whether FISU awards the bid to the bidding committee.

The Bid Fee will offset CIS financial and human resources committed to the Bid Committee from the time of application, up until the acceptance or rejection of the Bid by FISU.

20.70.2.2.2 World University Championships

20.70.2.2.2.1 \$1,000 (non-refundable).

20.70.2.2.2.2 The actual expenses of one appointed CIS representative, incurred during their fulfillment of the obligations related to the bid, up until the attribution of the Championship by FISU.

20.70.2.2.3 Universiades

20.70.2.2.3.1 \$10,000 (**up from \$5,000**) (non-refundable).

20.70.2.2.3.2 The actual expenses of CIS staff/Board/Committee members incurred during their fulfillment of the obligations related to the bid, up until the attribution of the Championship by FISU.

20.70.2.3 Hosting Fee

20.70.2.3.1 General

The Hosting Fee is payable by the bidding/organizing committee once the bid has been accepted by FISU.

The Hosting Fee will offset CIS financial and human resources committed to the Organizing Committee from the date the Games are attributed by FISU until the same date the year after the event.

20.70.2.3.2 World University Championships

20.70.2.3.2.1 \$5,000

20.70.2.3.2.2 The actual expenses of **two** appointed CIS representative, incurred during their fulfillment of the obligations related to the Championship.

20.70.2.3.3 Universiade

20.70.2.3.3.1 An amount of money each year beginning with **\$25,000** and increasing by **3%** every year, from the date the Games are attributed by FISU until the same date the year after the event (A payment schedule will be determined with the BC following CIS acceptance of the bid).

20.70.2.3.3.2 **The BC agrees to reduce Canadian team fees, as determined by FISU, by 50%, and the equivalent cash amount will be provided to CIS as well as a rights fee of \$100,000. These fees would assist with the costs of Canadian Interuniversity Sport student – athletes attending the event.**

20.70.2.3.3.3 25% of the annual yield of the Game's legacy fund according to the multi-party agreement.

20.70.2.3.3.4 The actual expenses of up to **three (3)** appointed CIS representatives, incurred during their fulfillment of the obligations related to the Games. These members will be appointed by CIS in agreement with the BC and must not represent a conflict of interest.

FISU

All general FISU financial requirements of the BC may be found in their regulations and the guidelines for hosting a FISU event. The anticipated financial requirements may be confirmed by contacting CIS.

A brief summary of the financial implications for the BC may be found below:

	Application Fee	Bidding Fee	Hosting fee / Financial Guarantee
FISU *		\$5K – Universiades	Organizing fee + financial guarantee of marketing rights + Profit share (Summer Universiade) Organizing fee + financial guarantee of marketing rights + profit share (Winter Universiade)
		\$500 – Championship	\$5K - Sport Specific Championship
CIS	\$7.5K – Universiades	\$10K – Universiades	Approximately \$____K plus several commitments to legacy and Team Canada costs (Universiades).
	\$1K – Championship	\$1K – Championship	\$5K - Sport Specific Championship
* FISU fees are subject to change			

2012–2014 FISU EVENTS BID CRITICAL PATH

It is recognized that all requirements of these guidelines are subject to change, and are inter-related to the hosting policies of FISU and the Canadian Federal Government’s International Hosting Strategy.

Requirement	2012 WUC	2013 Universiade	2014 WUC	2015 Universiade
Process advance planning	5 years	7 years	5 years	CIS has not yet determined a hosting strategy for a 2015 Universiade bid and will only determine a strategy at the end of the 2013 bid process.
CIS determines bid strategy	June 2007	Jun-06	June 2009	
Call for Bids – FISU		Jul-07		
CIS Call for Bids	Sep-07	Nov-07	Sep-09	
Deadline for Letter of Intent to CIS	Nov-07	Dec-07	Nov-09	
Deadline of Draft Bid to CIS	Feb-08	Jan-08	Feb-10	
CIS Site Inspection Visits	Apr-May 2008	Jan-08	Apr-May 2010	
Evaluation Report recommendation	Jun-08	Feb-08	Jun-10	
Final Approval of CIS	Oct-08	Feb-08	Oct-10	
Letter of Intent to FISU	Jul-08	Jul-08	Jul-10	
Bid document submission to FISU	Mar-09	Jul-08	Mar-11	
Site Visit by FISU		Sept/Oct 08		
Decision by FISU	Variable 2009	Jan-09	Variable 2011	
Bid Committee attends Universiade		Jan-09		