

Minutes CIS Board Meeting
Sunday April 26 and Tuesday April 28, 2009
Le Méridien King Edward, Toronto, Ontario

Attendance: **Dick White**, President & Chair, International; **Clint Hamilton**, President Elect; **Pat Murray**, Vice President Marketing; **Leo MacPherson**, Vice President Research and Development; **Coleen Dufresne**, Vice President Sport; **John Ryan**, Chair, Finance Committee; **Manon Vaillancourt**, Chair, Equity and Equality Committee; **Sandy Slavin**, Canada West; **Lorne Adams**, OUA; **Katie Sheahan**, QSSF; **Michelle Healey**, AUS.

CIS Staff: **Marg McGregor**, CEO; **Peter Metuzals**, Marketing Director; **Sheila-Ann Newton**, Manager, Events & Programs; **Tom Huisman**, Director, Operations & Development; **Debbie Villeneuve**, Director, Finance & Administration; **Michel Belanger**, Media & Publications Manager

1. Welcome, Role Call, Approval of Agenda

The following item was added to the agenda: University of Western Ontario -2008 Mitchell Bowl.

04-09-01	Hamilton /MacPherson	Carried
To approve the meeting agenda as amended (Annex 1).		

2. Approval of Minutes (all minutes are posted on the CIS Website)

04-09-02	Healey/Sheahan	Carried
To approve the minutes of the February 24, 2009 Board of Directors conference call.		

04-09-03	Slavin/Adams	Carried
To approve the minutes of the January 20, 2009 Board of Directors conference call.		

04-09-04	Dufresne/Slavin	Carried
To approve the minutes of the December 10, 2008 Board of Directors e-mail vote.		

04-09-05	Sheahan/Dufresne	Carried
To approve the minutes of the December 1st & 2nd, 2008 Board of Directors meeting.		

3. Preparations for the Members Meeting

The Board discussed preparations for the Monday April 27, 2009 Members meeting. M. McGregor thanked the Steering Committee members, K. Sheahan, D. White and C. Hamilton.

4. CIS 2008-2009 Progress Report

M. McGregor summarized the 2008-2009 progress report.

5. Financial Statements at March 23, 2009

J. Ryan spoke about the March 23, 2009 Financial Statements (Annex 3) and reviewed the major budget variances for the year. The projected deficit for year ended June 30, 2009 is anticipated to be in the \$16,000 range which is 17,947 over what was budgeted. The major factors contributing to the deficit are reductions in sponsorship dollars of \$100,000 and increased TV production costs of \$36,500 which was offset primarily by reduced sponsorship funds to hosts, savings resulting from staff

turnovers, economies in office overhead and the deferral of the Equity & Equality poster to 09/10. J. Ryan commended the CIS staff on their efforts.

6. Proposed Budget 09/10 - Annex 4

J. Ryan referred to the proposed budget with resource allocations to the 10-point plan accepted by the members at the June 2008 AGM. CIS is projecting a surplus of \$21,013. The Finance Committee will have a conference call in May to review the budget prior to recommending it for approval at the general assembly in June. The results of the 2015 Universiade selection on May 23rd will have a major impact on the proposed budget should Canada be successful.

7. Restricted Reserve Fund - Annex 5

The Board considered the Finance Committee recommendation that the incremental costs of a charter flight to get Saint Mary's University and UNB to the 2009 Men's Hockey Championships be taken from the CIS restricted reserve fund. The following motion was passed.

04-09-06	Adams/Hamilton	Carried
That 50% of the incremental costs required for Saint Mary's University and UNB to charter a plane to travel to the 2009 Men's National Hockey Championships in Thunder Bay be taken from the CIS unrestricted reserve with the remaining 50% claimed through the travel pool.		

The Board directed the Finance Committee to develop a policy related to travel to CIS Championships and weather related cancellations that threaten the success of the Championships, to be considered by the Board at an upcoming conference call.

The Board was also asked to consider allocating \$5,000 from the restricted reserve fund to cover the budget overage for the 2009 April Members Meeting. It was agreed to take the funds from the unrestricted reserve.

8. Harmonization of CIS and Regional Association Policies - Annex 6

Acting upon instructions from the membership at the 2008 Annual General Meeting the Board approved motions to revise CIS membership policies relating to probationary members so CIS policies are in synch with Regional Association policies.

Current Policy:

10.10.1.6: Membership is on a probationary basis with full rights and privileges for a two-year period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS.

04-09-07	Dufresne/Adams	Carried
Motion: To approve the amendment of Policy 10.10.1.6 relating to the length of the probationary period as follows:		

10.10.1.6: Membership is on a probationary basis with full rights and privileges for a **period of time equivalent to the probationary period in the Regional Association to which the probationary member belongs or for a two year period, whichever is longer.** This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS.

04-09-08 **Dufresne/Adams** **Carried**
Motion: To approve the amendment of Policy 10.10.1.6 related to voting privileges as follows:
10.10.1.6 Membership is on a probationary basis for a two-year period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS. **Probationary members cannot vote on CIS matters until full membership is granted.**

04-09-09 **Slavin/Healey** **Carried**
Motion: To approve the amendment of Policy 10.10.1.6 relating to holding office, serving on a CIS committee, and bidding to host a CIS Championship as follows:
10.10.1.6 Membership is on a probationary basis for a two-year period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS. **Probationary members cannot hold office or bid to host a CIS Championship until full Membership is granted.**

04-09-10 **MacPherson/Dufresne** **Carried**
Motion: To insert into Policy 10.10 wording that indicates that if a CIS member is on probation or put on probation in the Regional Association they belong to, that CIS will respect that membership status and follow suit, so that the CIS membership status is in lock-step with the RA member status.

9. Probationary membership: UFV and TRU

The Board of Directors reviewed the backgrounder (Annex 7) of policy in place from the motion passed at the June 2008 AGM. The Board agreed to forward a notice of motion to the 2009 AGM to extend to the June 2010 the CIS probationary membership status of University of the Fraser Valley and Thompson Rivers University so that CIS membership status reflects the RA membership status.

10. Debrief of April 27th Members Meeting

The Board discussed the members meeting. The Board will have a conference call in May to draft notices of motion to the 2009 AGM coming from the April 27th members meeting.

11. Risk Management: Seedings and Pools for Championships - Annex 8

There were three appeals of seeding in 2008-2009. CIS needs to review and enhance the clarity of the language in the Playing Regulations, and rethink the manner in which these decisions are taken and communicated. This will be added as a priority item to the CIS work plan.

12. Bothwell Request

L. Adams, S.Slavin, L.MacPherson, T Huisman declared themselves in a conflict of interest and left the room.

04-09-11 **Dufresne/Ryan** **Carried**
To approve the CIS Eligibility Committee recommendation to deny Mr. Bothwell's request to have this matter proceed directly to the SDRCC and direct Mr. Bothwell to follow CIS internal appeal policies.

13. Women's Basketball 16 Team Format - Annex 11

The Board discussed the progress made on the implementation of the Women's Basketball 16 Team Format Championship, and received a report from CIS staff recommending that the launch of the 16 Team Format Championship be delayed in order to ensure it is a success in its inaugural year. The Board affirmed that this project remains a priority for CIS, and that it is important to not set the event up for failure. It is essential that the 16 Team Format project be resourced properly in order to build capacity to ensure success. Some Board members expressed that they did not have an appetite to consider expansion of other Championships until the 16 Team Format Women's Basketball Championship issues were solved.

04-09-12 **Sheahan/Dufresne** **Carried**
In order to ensure the 16TF Women's Basketball Championship is a success when it is launched, to defer the implementation.

04-09-13 **Sheahan/Dufresne** **Carried**
That CIS staff prepare a detailed report for the Board's review including a revised budget and financial projections, and a detailed marketing plan for the event including benchmarks. The Board will review the staff report and determine the revised launch date.

The 2010 WBB Championship will remain an eight-team championship and McMaster University (intended host of the Final 4 in 2010) will be offered the first right of refusal to host the event in 2010. If McMaster declines the Board directs the CIS to recruit an alternate host.

14. 2009 AGM Update and New Logo Launch Plans

M.McGregor updated the Board on the upcoming AGM and the new logo launch plan. CIS is working on comprehensive branding plan that goes beyond the visual representation to enhance the quality of our brand, and this will be discussed at a workshop at the 2009 AGM.

15. Eligibility Report - Annex 12

An eligibility report was provided to the Board as information.

16. University of Western Ontario

04-09-14 **Hamilton/Slavin** **Carried**
That the Board of Directors move to in-camera session.

04-09-15 **Slavin/Healey** **Carried**
That the issue regarding University of Western Ontario compliance with respect to the CIS contract for the 2008 Mitchell Bowl be referred to the CIS discipline Committee for review.

17. Adjournment

The meeting was adjourned at 1:30

ANNEX 1

Draft Agenda Board Meeting Sunday April 26 and Tuesday April 28, 2009

Vision: CIS is the destination of choice for Canadian student-athletes to pursue excellence in academics and athletics. CIS is recognized as one of the influential leaders in sport in Canada.

Confidentiality: Portions of this document are confidential/for internal use of Board members only, and should not be copied or forwarded. The Board minutes will form the public record of the Board meeting.

Time	Sunday April 26 Chelsea Room	Reference
	Please eat lunch before you come. Coffee and juice will be available.	
2:30	1. Welcome, call to order, roll call, approval of agenda	
2:35	2. Approval of minutes: Feb. 24, 2009 Board meeting.	posted at: universitiesport.ca/e/ meetings/minutes.cfm
	3. Approval of minutes: January 20, 2009 Board meeting.	
	4. Approval of minutes: December 10, 2008 Board meeting.	
	5. Approval of minutes: December 1-2, 2008 Board meeting.	
2:40	6. Preparations for the April 27 Members meeting	
3:10	7. 2008-2009 Progress Report	Page 7
4:00	Finances:	Page 10
	8. Review and Q and A of March 31, 2009 Financial Statements	
	9. Review of Proposed 2009-2010 Budget and Plans	Page 12
	10. Consideration of tapping into Restricted Reserve Fund	Page 22
5:00	11. Probationary membership: synchronizing CIS and RA policies	Page 23
	12. Probationary membership: UFV and TRU	Page 25
	Tuesday April 27 Chelsea Room	
	Breakfast on your own on the street – see page 1 for suggestions.	
9:10	13. Debrief the April 27 members meeting.	
9:30	14. Risk management: Seedings / Pools for CIS Championships	Page 26
9:45	15. Doping: approval of motion to expand the committee	Page 27
9:55	16. Motion to end the pilot period for Relief of Policies	Page 30
10:00	17. Bothwell request for dispute to proceed directly to SDRCC	Separate word file
10:40	18. Women's Basketball 16 Team Format update	31
11:00	19. Sport Committee and Marketing Committee reports	
11:30	20. 2009 AGM update and new logo launch plans	
11:45	21. R and D: progress on research priorities for the year.	
12:00	22. Eligibility report – for information only	Page 34
	Other Business	

ANNEX 3

CANADIAN INTERUNIVERSITY SPORT

Variance Analysis - Projected vs. Budget

March 23, 2009

Revenue

1	The Score	(150,000)	
2	Desjardin - Academic All Canadians	30,000	
3	Mitsubishi	(100,000)	
4	Host contributions	(5,000)	
5	Championship Guarantees	500	
6	Membership Fees (actuals for officials, trophies etc. lower than budget)	(759)	
7	Bid Fees	25,000	
8	World University Championships	258,670	
9	Winter Universaide	396,759	
TOTAL POSITIVE (NEGATIVE) VARIANCE IN REVENUE			<u>455,170</u>

Expenses

Domestic Opportunities

Decrease (Increase) in Expenses

10	Travel Pool Fee	(867)	
11	Medals, Trophies	(9,000)	
12	Sport Committee Mtg	(1,000)	
TOTAL POSITIVE (NEGATIVE) VARIANCE			<u>(10,867)</u>

International

Decrease (Increase) in Expenses

13	World University Championships	(398,849)	
14	Winter Universaide	(256,253)	
15	Rep on Fisu Comm and misc. IPS exp.	2,000	
TOTAL POSITIVE (NEGATIVE) VARIANCE			<u>(653,102)</u>

Advocacy, Marketing, Communications

Decrease (Increase) in Expenses

16	Advocacy/Affiliations	1,625	
17	Defer E& E Poster	6,700	
18	Professional Development	(30)	
19	Almanac	(3,100)	
20	Academic All Canadians Recognition	(30,000)	
21	Signage	6,000	
22	New Logo & Branding Plan	(20,000)	
23	TV expenses	180,000	
24	Sponsor Funds to Championships	64,000	
25	Video/Scoresheets	(700)	
26	Web Casting	(7,500)	
27	Web Site Enhancement	(10,000)	
TOTAL POSITIVE (NEGATIVE) VARIANCE			<u>186,995</u>

Organizational Excellence - HR, Administration & Meetings

Decrease (Increase) in Expenses

28	Salaries/Travel	20,000	
29	Internet	(2,200)	
30	Telephone/Fax	(1,000)	
31	Printing/Postage	(2,000)	
32	Insurance	189	
33	April 09 Special Meeting	(10,000)	
34	Presidents Travel	(1,132)	
TOTAL POSITIVE (NEGATIVE) VARIANCE			<u>3,857</u>

Grand total variance

(17,947)

Budgeted /Surplus

1,671

Projected Deficit for the Year Ended June 30, 2009

(16,276)

CANADIAN INTERUNIVERSITY SPORT

BALANCE SHEET
March 23, 2009

ASSETS

Current	
CASH	\$338,382
ACCOUNTS RECEIVABLE	\$417,161
PREPAID EXPENSES	\$34,232
INVESTMENTS	<u>\$250,000</u>
	\$1,039,774
Capital	<u>\$5,011</u>
	\$1,044,785

LIABILITIES

Current	
ACCOUNTS PAYABLE	\$395,901
DEFERRED REVENUE	\$45,850
COACHES ASSOCIATION FUNDS	<u>\$224,994</u>
	\$666,746

NET ASSETS

RESTRICTED FOR ENDOWMENT FUND	\$50,000
INTERNALLY RESTRICTED FOR RESERVE FUND PURPOSES	\$200,000
INVESTED IN CAPITAL ASSETS	\$5,011
UNRESTRICTED	\$65,529
SURPLUS (DEFICIT) FOR THE PERIOD	<u>\$57,500</u>
	\$378,040
	\$1,044,785

**2008-2009 Year to Date Financial Statements
with Variances and Comparisons**

REVENUE		2007-08	Budget	2008-09		Variance	2009-10
(details in "Revenue" page)		Actual		Actual	Projected	Projected	Budget
				YTD		/Budget	
1	Sponsorship and Television	966,397	1,076,040	565,240	851,040	(225,000)	787,800
2	Championship Guarantees	633,000	698,750	166,000	699,250	500	617,250
3	Membership Fees	504,586	527,067	484,805	526,308	(759)	527,067
4	Sport Canada -Core	394,400	394,400	274,150	394,400	0	394,400
5	Contrib. from previous year's surplus	0	0	0	0	0	0
6	Publications, Interest and Misc	91,484	71,600	21,919	71,600	0	41,600
7	International Programs	300,327	30,000	643,720	710,429	680,429	0
8	Sport Canada - WUG	259,400	0	0	0	0	259,400
9	Total Revenue	3,149,594	2,797,857	2,155,835	3,253,027	455,170	2,627,517

EXPENSE

STRATEGIC DIRECTION: EXCELLENCE

Provide domestic competitive opportunities for student-athletes

Championship Travel							
10	Travel Pool - Sport Canada	100,000	100,000		100,000	0	100,000
11	Travel Pool	266,526	299,401		299,651	(250)	300,000
12	Members Contribution	187,181	186,067		186,684	(617)	186,067
13	Contribution from Surplus	7,438	0		0	0	0
14	Subtotal	561,145	585,468	211,865	586,335	(867)	586,067

Championship Operations

16	Delegates	15,699	18,000	17,106	18,000	0	18,000
17	Officials	38,219	40,000	30,471	40,000	0	55,000
18	Poster and Program Template	477	750	0	750	0	750
19	Sport Committee and Bid Selection Meetings	6,539	4,000	4,404	5,000	(1,000)	5,000
20	Trophies, Medals and Banners	15,465	21,000	26,210	30,000	(9,000)	21,000
21	Eligibility Info Kit	0	0	0	0	0	0
22	Academic All-Canadian Awards	24,180	24,000	15,551	24,000	0	24,000
23	Cancellation Fees for Championship Flights	6,835	0	0	0	0	0
24	Subtotal	107,413	107,750	93,741	117,750	(10,000)	123,750

25	Total Domestic Opportunities	668,558	693,218	305,607	704,085	(10,867)	709,817
----	-------------------------------------	----------------	----------------	---------	----------------	----------	----------------

Provide international competitive opportunities for student-athletes

26	Winter WUG	33,850	0	337,529	339,619	(339,619)	0
27	Summer Universiade	301,038	0	45,409	45,409	(45,409)	259,400
28	Summer Univ. Non funded	74,266	0	13,821	13,821	(13,821)	0
29	Offset by fees - W. Soccer	62,605	0	0	0	0	0
30	Offset by fees - M. Soccer	61,229	0	0	0	0	0
31	World University Championships	21,112	0	256,253	256,253	(256,253)	0
32	Rep on Fisv Comm and misc. IPS exp.	4,703	6,000	(1,732)	4,000	2,000	4,000
33	Total International Opportunities	558,804	6,000	651,280	659,102	(653,102)	263,400
34	Total Excellence	1,227,362	699,218	956,886	1,363,187	(663,969)	973,217

2007-08 Actual	Budget	2008-09 Actual YTD	projected	Variance Projected /Budget	2009-10 Budget
-------------------	--------	--------------------------	-----------	----------------------------------	-------------------

STRATEGIC DIRECTION: BUILDING CAPACITY

Contribute to Coaching Development in Canada

35	Sport Congress	1,500	0	0	0	0
36	Total Coaching Development	1,500	0	0	0	0

Advocate the Value of University Sport in Canada/Partnerships/Leadership

37	Advocacy, Attend Conferences	883	1,000	1,275	1,275	(275)	1,000
38	Affiliation Fees - AUCC, Sport Matters, Sport W	5,100	2,500	0	600	1,900	2,500
39	Keeping Student-Athletes in Canada - Canada	4,865	5,000	2,587	5,000	0	5,000
40	E& E Poster promoting women in CIS	0	6,700		0	6,700	2,000
41	Public Relations - Partner recog.	743	500	0	500	0	2,000
42	Professional Development	1,139	2,000	2,030	2,030	(30)	0
43	Almanac	7,500	7,500	10,554	10,600	(3,100)	2,000
44	Awards data analysis	0	0	0		0	0
45	Academic All-Ord Recognition	30,000	0	20,500	30,000	(30,000)	0
46	Total Advocacy	50,230	25,200	36,945	50,005	(24,805)	14,500

Marketing and Communications

47	Signage, Branding, Sponsor Serv. at Champs	19,592	31,000	7,580	25,000	6,000	55,000
48	Television Production Expenses	580,426	636,500	205,000	456,500	180,000	420,000
49	New Logo and Branding plan	21,671	10,000	5,305	30,000	(20,000)	0
50	Sponsor funds to Champs.	212,645	271,750	190,281	207,750	64,000	14,000
51	Sponsor Servicing-general	3,974	5,000	4,071	5,000	0	5,000
52	Videos and Scoresheets	1,526	1,000	2,179	1,700	(700)	1,000
53	Result Reporting system- Team	4,184	15,000	12,026	15,000	0	3,120
54	-Individual sports	11,582	14,729	12,608	14,729	0	14,729
55	Webcasting	19,322	40,000	22,919	47,500	(7,500)	40,000
56	Web site enhancement		15,000		25,000	(10,000)	0
57	Web Site Maintenance	17,288	15,000	7,139	15,000	0	15,000
58	Total Marketing and Comm.	892,210	1,054,979	469,108	843,179	211,800	567,849

2007-08 Actual	Budget	2008-09 Actual YTD	Projected	Variance Projected /Budget	2009-10 Budget
-------------------	--------	--------------------------	-----------	----------------------------------	-------------------

Organizational Development

Human Resources and Admin (Details under "HR&Admin" Tab)							
59	Salaries and Benefits	722,266	759,000	477,849	750,000	9,000	800,000
60	Staff for new championship Model Jan-June 09		25,000		17,000	8,000	0
61	Staff Travel	19,701	12,000	8,249	9,000	3,000	15,000
62	Administration & Overhead	174,647	182,789	127,268	187,800	(5,011)	182,938
63	Directory						0
64	Subtotal	916,614	978,789	613,366	963,800	14,989	997,938
Administrative Meetings							
65	Board Meetings	15,367	16,000	11,637	16,000	0	16,000
67	Ad Hoc Meetings: April 09 Special Meeting			0	10,000	(10,000)	0
68	Annual General Meeting	10,521	7,000	4,569	7,000	0	7,000
69	President's Travel	4,468	4,000	2,236	5,132	(1,132)	4,000
70	Subtotal	30,356	27,000	18,441	38,132	(11,132)	27,000
Committee Meetings							
71	R&D & Eligibility & Intl.	5,879	5,000	1,483	5,000	0	5,000
72	Marketing and COMSID	4,896	6,000	2,105	6,000	0	6,000
73	Marketing Mtg - new Champ Formats & 2015 E	6,637		0	0	0	0
74	Subtotal	17,412	11,000	3,588	11,000	0	11,000
75	Total Org. Development	964,382	1,016,789	635,395	1,012,932	3,857	1,035,938
76	Total - BUILDING CAPACITY	1,908,322	2,096,968	1,141,449	1,906,116	190,852	1,618,287
77	TOTAL EXPENSES	3,135,684	2,796,186	2,098,335	3,269,303	(473,117)	2,591,504
78	Designated to Reserve						15,000
79	NET SURPLUS/(DEFICIT)	13,910	1,671	57,500	(16,276)	(17,947)	21,013

surplus per audited statements	13,910	(16,276)
from previous year's surplus	4,000	7,438
to travel pool	7,438	7,438
to reserve	(10,473)	
total surplus per internal stmts	<u>14,875</u>	

SCHEDULE OF REVENUE		2007/08	Budget	2008/09	Projected	Variance	2009-10
		Actual		Actual		Projected	Budget
				YTD		/Budget	
SPONSORSHIP							
92	Television Revenue						
93	Sponsors	360,000	360,000	145,000	210,000	(150,000)	110,000
94	Member Contribution to Electronic B	28,150	28,250	28,700	28,250	0	28,000
97	TV Ad Sales	48,150	80,000	64,250	80,000	0	100,000
98	Appearance fee	0		0		0	0
99	Host contribution	107,500	170,000	10,000	165,000	(5,000)	170,000
102	Air Passes	9,600	8,000	0	8,000	0	0
103	Academic All-Canadian Program Suppo	11,000	0	10,000	30,000	30,000	0
104	Desjardins - championships	145,000	86,000	86,000	86,000	0	30,000
106	Spalding	42,500	45,000	45,000	45,000	0	45,000
107	Baden	41,000	42,000	19,500	42,000	0	43,000
108	Wilson	15,990	16,790	16,790	16,790	0	16,800
109	Mitsubishi	150,000	240,000	140,000	140,000	(100,000)	100,000
114	Tissot	6,200		0		0	0
	New Watch Sponsor			0			0
	New Sponsor			0			145,000
115	VIA cash and contra	1,307	0	0	0	0	0
116	Total Sponsorship	966,397	1,076,040	565,240	851,040	(225,000)	787,800
SPORT CANADA							
117	Core	394,400	394,400	274,150	394,400	0	394,400
118	Summer Universiade	259,400		0		0	259,400
INTERNATIONAL PROGRAMS							
119	Summer/Winter Universiades	273,516		330,050	396,759	396,759	0
120	World Championships	25,311		258,670	258,670	258,670	0
122	Bid Fees	1,500	30,000	55,000	55,000	25,000	0
123	Total WUG	300,327	30,000	643,720	710,429	680,429	0
CHAMPIONSHIP GUARANTEES							
124	Preliminary Bowls	30,000	30,000	30,000	30,000	0	15,000
125	Vanier Cup	115,000	115,000	115,000	115,000	0	45,000
126	Men's Basketball	250,000	275,000	0	275,000	0	300,000
127	Women's Basketball	25,000	35,000	0	35,000	0	20,000
128	Men's Volleyball	25,000	27,000	0	27,000	0	25,000
129	Women's Volleyball	30,000	30,000	0	30,000	0	25,000
130	W. Ice Hockey	6,000	6,000	0	6,000	0	6,000
131	Men's Ice Hockey	120,000	150,000	0	150,000	0	150,000
132	Women's Rugby	1,250	1,250	2,500	2,500	1,250	1,500
133	Men's Soccer	8,000	10,000	10,000	10,000	0	10,000
134	Women's Soccer	10,000	6,000	6,000	6,000	0	6,000
135	Field Hockey	1,250	1,250	1,250	1,250	0	2,000
136	Swimming	5,500	5,500	0	5,500	0	5,000
137	Cross Country	1,250	1,250	1,250	1,250	0	1,250
138	Wrestling	1,250	2,000	0	1,250	(750)	2,000
139	Track & Field	3,500	3,500	0	3,500	0	3,500
140	Total Championship Guarantees	633,000	698,750	166,000	699,250	500	617,250
MEMBERSHIP FEES							
141	Sport Specific	214,305	237,000	235,921	235,624	(1,376)	237,000
142	Basic Fee and new member fee	103,100	104,000	104,000	104,000	0	104,000
143	Travel Pool Fee	187,181	186,067	144,884	186,684	617	186,067
144	Total Membership Fees	504,586	527,067	484,805	526,308	(759)	527,067
MISCELLANEOUS							
145	Video sales, Interest, Misc.	63,528	66,000	21,119	66,000	0	36,000
146	All-Canadian Recognition - Members	24,677		0		0	0
147	Scoresheets	1,479	3,600	0	3,600	0	3,600
148	Corp Logos on Team Uniforms	1,800	2,000	800	2,000	0	2,000
150	Total Miscellaneous	91,484	71,600	21,919	71,600	0	41,600
151	TOTAL REVENUE	3,149,594	2,797,857	2,155,836	3,253,027	(455,170)	2,627,517

SCHEDULE OF HUMAN RESOURCES AND ADMINISTRATION

	2007/08 Actual	2008-09		Variance Projected /Budget	2009-10 Budget	
		Budget	Actual			Projected
HUMAN RESOURCES						
152 Salaries and Benefits	722,266	759,000	477,849	750,000	9,000	800,000
153 Staff for new championship Model March-June 09		25,000		17,000	8,000	0
154 Staff Travel	19,701	12,000	8,249	9,000	3,000	15,000
						0
155 TOTAL HUMAN RESOURCES	741,967	796,000	486,098	776,000	20,000	854,180
OFFICE & ADMINISTRATION						
156 Rent, Parking and Warehouse	58,635	60,000	43,341	60,000	0	60,399
157 Postage and Courier	14,022	14,000	8,400	12,000	2,000	12,000
158 Printing and Photocopying	2,992	3,000	1,197	7,000	(4,000)	3,000
159 Office Supplies	5,034	6,000	3,100	6,000	0	6,000
160 Bank and Visa Charges	1,895	1,500	737	1,500	0	1,250
161 Publications	355	500	244	500	0	500
162 Prior year, Bad debt and Miscellaneous	4,708	3,000	2,150	3,000	0	2,000
163 SUBTOTAL	87,641	88,000	59,168	90,000	(2,000)	85,149
COMMUNICATIONS						
164 Telephone Equipment	3,418	2,600	1,712	2,600	0	2,600
165 Telephone and Fax	10,191	12,000	7,029	13,000	(1,000)	12,000
166 Conference Calls	2,969	4,000	3,618	4,000	0	5,000
167 Internet (Web Site hosting, ISP, List Serve)	5,506	5,800	6,132	8,000	(2,200)	8,000
168 SUBTOTAL	22,084	24,400	18,490	27,600	(3,200)	25,400
TECHNOLOGY						
169 Amortization of Computers and Furniture	6,212	4,000	0	4,000	0	4,000
170 Software, Peripherals and Maintenance	4,952	6,600	2,862	6,600	0	6,600
171 SUBTOTAL	11,164	10,600	2,862	10,600	0	10,600
PROF. SERVICES AND AFFILIATIONS						
172 Audit	4,400	4,600	4,510	4,600	0	4,400
173 Legal Fees	5,527	16,000	10,944	16,000	0	16,000
174 harmonize policies, risk management			0		0	0
176 Translation - General	25,182	20,000	13,455	20,000	0	20,000
177 Insurance - Liability, Directors, Office	18,649	19,189	17,839	19,000	189	19,189
178 SUBTOTAL	53,758	59,789	46,748	59,600	189	59,589
					0	0
179 TOTAL ADMINISTRATION	174,647	182,789	127,268	187,800	(5,011)	180,738
TOTAL HUMAN RESOURCES AND ADMINISTRATION	916,614	978,789	613,366	963,800	14,989	1,034,918



CIS Mission:

To enrich the educational experience of the student-athlete through a national sport program that fosters excellence.

Vision:

CIS is the destination of choice for Canadian student-athletes to pursue excellence in academics and athletics. CIS is recognized as one of the influential leaders in sport in Canada.

Values:

1. Quality educational and athletic experience.
2. Unity of purpose, respect for autonomy.
3. Integrity and fair play.
4. Trust and mutual respect.
5. Equity and equality.

Strategic Directions:

Sport Development Objectives

- Work with universities and NSO partners to develop and deliver quality competitions and programs, such that Canada is the destination of choice for student-athletes and coaches.
- Develop and implement programs that assist in developing coaches and recognizing their contribution to student-athletes, CIS, and the Canadian sport system.
- Contribute to the Canadian sport system, the Canadian Sport Policy and the Long Term Athlete Development movement in Canada.

Marketing / Branding / Communication Objectives

- Generate television coverage and web exposure to raise the profile of university sport, to expose university sport to Canadians and to attract a greater following.
- Generate financial resources to sustain and grow operations.
- Promote and celebrate the values and achievements of student-athletes, coaches and university sport heroes and leaders.
- Tell the story of the impact and contribution of university sport to the sport community and the university community.

Governance and Operations Objectives

- Ensure CIS policy making and operations are informed by research, and contribute to CIS becoming a destination of choice.
- Continuously review, learn and improve upon the operations of CIS.
- Create a shift in culture so that CIS can more efficiently and effectively deliver on its strategic plan, and can become a destination of choice
- Develop and strengthen strategic partnerships to advance CIS objectives.

	Projects / Activities	09-10	10-11	09-10 Budget
	Domestic Sport Development			
7	Host high-level, well-organized CIS Championships.	x	x	709,817
8	Improve quality of CIS Championships The Sport Committee and Marketing Committee to develop strategies and policies for enhancing Championships. Elements to review include enhancing the student-athlete experience, reviewing costs and risks of Hosting, costs of participating, the focus on treating all sports in a similar fashion, CIS branding at Championships, going green, etc.	x		
9	Publicize invitational university championship events in cooperation with NSOs.	x	x	
	International Multi-sport Games			
10	Contribute to the internationalization agenda of universities, and high performance sport through participation in the Winter Universiade.		x	
11	Contribute to the internationalization agenda of universities, and high performance sport through participation in the Summer Universiade.	x		259,400
12	Serve on 2015 Universiade organizing committee.	x	x	
13	Refresh and enhance the International Bid Book.		x	
	International single sport events			
14	Participate in 15 World University Championships.	x	x	
15	Call for bids to host single-sport event in Canada in 2012.	x		
	Sport Technical			
16	Review CIS role with the long-term athlete development.	x		
	Marketing / Branding / Communication / Advocacy			
	Marketing Initiatives			
17	Circulate monthly updates (to improve the depth of communication and inform, educate and engage) from the CIS office to the marketing committee, CIS Hosts, Coaches Associations and the membership.	x	x	
18	Implement Television Strategy for CIS events: focus Winter broadcasts on Men's and Women's Basketball, and Fall programming on Football.	x	x	420,000
20	Sponsorships/partnerships cultivation, servicing and renewals.	x	x	75,000

	Projects / Activities	08-09	09-10	10-11	09-10 Budget
21	Develop a comprehensive branding plan for CIS that speaks to being the destination of choice. Engage outside expertise in the development of the strategy. (CIS logos on uniforms, signage in member facilities, overhaul of branding requirements for CIS Championships so the CIS look and feel is enhanced.	x	x	x	
	Recognition and Celebration				
23	CIS Board to look at enhancing the quality of recognition.		x		
24	Celebrate student-athlete accomplishments through the Academic All-Canadian program.	x	x	x	
25	Celebrate student-athlete accomplishments through the BLG Athlete of the Year Celebrations.	x	x	x	
26	Review BLG Awards: objectives, positioning, bilingualism.		x		
25	Recognize excellence: Coach of the Year, All-Canadians, Athletes of the Week, Pearson, Matthews, Sgambati, De Koninck Awards.	x	x	x	
26	Form a CIS@50 planning committee.	x	x		
27	Celebrate 50 th anniversary of CIS.			x	
	Communication Tools and Promotional Vehicles				
28	Raise profile of CIS through the website: Website overhaul: refresh/renew, evaluate and increase bandwidth. Add video.	x	x		
29	Maintain website.	x	x	x	15,000
30	Webcast/audiocast portions of all CIS Championships.	x	x	x	40,000
31	Publish scores, stats, scheds, Top 10's, Athletes of the Week.	x	x	x	17,849
32	Review and enhance Top 10 process.		x		
33	Produce Almanac	x	x	x	2,000
34	Canada First activities.	x	x	x	5,000
35	CIS presence at Canada Summer Games.		x		
36	Work towards common stats packages for CIS and RA's by 2010	x	x		
37	Influence public policy through Sport Matters involvement.	x	x	x	2,500
38	Participate in events of the sport and university communities.	x	x	x	1,000
39	Attend FISU Conference.	x	x	x	
40	Representation on FISU committees.	x	x	x	4,000
	Sport Technical Governance and Operations				
45	Call for proposals for official supplier for CIS Championship merchandise.		x		
46	Ensure fair and safe environment through rules, policies, doping education, crisis/risk management plans, on-line eligibility kits, Athlete's Guide, disciplinary hearings, eligibility interpretations, and compassionate appeals.	x	x	x	
47	Review transfer rule.	x			
48	Overhaul Championships Bid Book and contracts.	x		X	
49	Develop sport specific hosting manuals.	x	x	x	

	Projects / Activities	08-09	09-10	10-11	09-10 Budget
	Governance and Operations				
51	Continue to evolve from a culture of regulation to minimum specifications. Ensure new rules are based on core principles and contribute to making CIS a destination of choice.	x			
52	Risk management: Harmonize CIS policies with Regional Associations policies.	x	x		
	Research and Development				
58	Collect and analyze financial awards data.	x	x	x	
59	Publish graduation rates of CIS student-athletes vs. the general student body study.		x		
60	Research # of Canadians competing in the NCAA, #s who return to Canada, and why.		x		
61	Research economic comparison of NCAA full ride vs costs of Canadian education.	x			
62	Provide training for conducting appeals and protests.			x	
63	Create a learning environment at AGM.	x	x	x	
64	Membership Survey/Audit	x	x	x	
	Equity and Equality				
65	Implement bilingualism policy.	x	x	x	
66	Develop poster to encourage women's participation in CIS		x		2,000
	Partnerships				
70	Strengthen linkages with NSOs and MSOs.	x	x	x	2,000
71	Re-visit opportunities to align more closely with CCAA.	x	x	x	
	Meetings				
74	Conduct meetings: board, committees, AGM.	x	x	x	38,000
75	Hold Cdn. SID meetings in conjunction with CoSIDA convention.			x	
	Office operations				
76	Staff salaries and professional development.	x	x	x	800,000
77	Staff travel and Presidents travel	x	x	x	15,000
78	Office administration.	x	x	x	182,938
79	Member satisfaction and priority survey		x		
80	Refresh HR policies: market value compensation study	x			
81	Review governance structure.		x		
82	Compile photo library of CIS trophies and Championship teams.		x		
	TOTAL				2,591,504

ANNEX 5

10. Consideration of tapping into Reserve Fund

Desired Outcome:

To decide whether or not to allocate funds from the CIS restricted reserve fund towards the cost of a charter flight for Saint Mary's and UNB to the 2009 CIS Men's Hockey Championship.

To decide whether or not to allocate funds from the CIS restricted reserve fund towards the costs associated with the April 27, CIS members meeting.

Background:

a) Atlantic Canada experienced a bad storm on March 23/24 which resulted in Saint Mary's and UNB's flights to Thunder Bay for the 2009 Men's Hockey Championship being cancelled. As there is limited flight inventory to and from these destinations, the earliest that the teams could have been re-booked on commercial flights would have had them arriving into Thunder Bay mid-afternoon on Thursday March 26. Saint Mary's and UNB were scheduled to play their opening games on March 26.

b) CIS travel agent Jill Lane was helpful in exploring all options. In the end a flight was chartered (~\$57K) which picked up both teams. The original commercial flights for the two teams cost ~\$57K. WestJet gave the teams a credit note for a portion of the original commercial flights.

c) When all the dust had settled the incremental costs of the charter above what the WestJet commercial flights originally cost, less the credit notes back from WestJet was in the \$28,000 range.

c) The Finance Committee met on March 25th and was of the view that the burden of the additional financial cost should be shared by all 52 CIS members rather than the two schools involved. To that end the Board is being asked to consider a motion to allocate funds from the reserve fund towards the costs of the charter.

d) CIS has a restricted reserve fund which currently sits at \$200,000. This fund was created to provide financial stability for CIS is to be used at the discretion and approval of the Board for extraordinary events and circumstances.

e) The last time CIS dipped into the restricted reserve fund was in 2002-2003 in a matter relating to a CIS appeal panel and discipline committee decision.

To allocate \$28,431 from the CIS restricted reserve fund towards the incremental travel costs for SMU and UNB to attend the 2009 Men's CIS Championships, incurred as a result of a snow storm and flight cancellation and no alternative options.

Budget for other extraordinary items

The hosting of the April 27 2009 Members meeting was an event that was added to the 2008-2009 budget after it had been approved by the membership at the June 2008 AGM. A budget of \$10,000 was added for this event in the revised budget. In the end it is likely to cost closer to \$15,000 than \$10K given the quality of the hotel, and the need for bilingual facilitators.

CIS did not charge a fee for members to attend, to keep things simple and avoid having to charge and collect fees for the April meeting and then the June AGM.

The Board can choose to:

- a) approve up to \$5K from the reserve fund for the overage from what was budgeted
- b) live with an increase in the CIS operating deficit for the 2008-2009 year
- c) charge back a registration fee to members for the April meeting

11. CIS Probationary Membership

Desired Outcome:

To approve four motions to revise CIS membership policies relating to probationary members so CIS policies are in synch with Regional Association policies.

Rationale for motions #1, 2, 3 and 4:

- a) The following text appears in the minutes of the 2008 CIS AGM:
The CIS membership status should reflect the Regional Association membership status. It has been flagged we need to look into harmonizing the length of probationary membership periods that CIS and the Regional Associations have.
- b) **CIS membership should not be at cross-purposes with Regional Association membership, i.e. a university that is a probationary member of a RA should also be a probationary member of CIS.**
- c) **Canada West probationary members cannot hold office or vote until full membership is granted. In the OUA and AUS there is no probationary period. As soon as a member is admitted they are full members with voting privileges.**
- d) **If a university is on probation in their RA, it stands to reason that CIS should respect that status and follow suit.**

Motion #1:

To revise CIS membership policy 10.10 to be in synch with Regional Association policies relating to **the length of probationary period as follows:**

Current Policy is as follows:

10.10.1.6: Membership is on a probationary basis with full rights and privileges for a **two-year** period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS.

Proposed policy:

Membership is on a probationary basis with full rights and privileges for a ~~two-year~~ period **NEW TEXT: of time equivalent to the probationary period in the Regional Association to which the probationary member belongs or for a two year period, whichever is longer.** This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS.

Motion #2:

To revise CIS membership policy 10.10 to be in synch with RA policies relating to **voting privileges**:

Current Policy is as follows:

Membership is on a probationary basis **with full rights and privileges** for a two-year period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS.

Proposed Policy:

10.10.1.6 Membership is on a probationary basis ~~with full rights and privileges~~ for a two-year period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS. **NEW TEXT: Probationary members cannot vote on CIS matters until full membership is granted.**

Note: if this motion is passed it is suggested that existing CIS probationary members be grandfathered.

Motion #3

To revise CIS membership policy 10.10 to be in synch with RA policies relating to **holding office and serving on a CIS Committee**:

Current Policy is as follows:

Membership is on a probationary basis with full rights and privileges for a two-year period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS.

Proposed Policy:

10.10.1.6 Membership is on a probationary basis for a two-year period. This period will be used to confirm that the institution demonstrates the commitment to athletics that is required for new Members, and that the institution conforms with the values and ethics of CIS. Probationary members cannot hold office or vote on CIS matters until full Membership is granted.

Motion #4:

To insert into Policy 10.10 wording that indicates that if a CIS member is on probation or put on probation in the Regional Association they belong to, that CIS will respect that membership status and follow suit, so that the CIS membership status is in lock-step with the RA member status.

ANNEX 7

12. Probationary membership: UFV and TRU

Desired Outcome:

For the Board to formulate a notice of motion for the 2009 AGM relating to UFV and TRU.

Background:

The following motions was passed at the 2008 AGM:

RESOLUTION #40 Sheahan/Adams

Carried

That the CIS probationary membership status of University of the Fraser Valley and Thompson Rivers University be extended to the June 2009 CIS annual meeting.

The Board needs to formulate a notice of motion for the 2009 AGM relating to UFV and TRU.

ANNEX 8

14. Risk management: Seedings / Pools for CIS Championships

Concerns and Appeals with respect to Seedings / Pools for CIS Championships

In 2008-2009 year there have been concerns expressed and/or appeals launched relating to seedings/pools/draws for Men's Soccer, Men's Basketball, Women's Basketball, Men's Hockey, and Women's Hockey. Seedings have also been leaked to the press in advance of the CIS media release.

This issue has caused considerable added stress and angst to the Hosts, and the participating teams, and hurts the CIS brand.

It has become abundantly clear that CIS needs to review and enhance the clarity of the language in the Playing Regulations, and rethink the manner in which these decisions are taken and communicated. This will be added as a priority item to the CIS workplan.

15. CIS Doping Control Review Committee - Board of Director's Update
(Tom Huisman, Marg McGregor, Dick White)

Desired Outcomes:

Items 1-5 ... Information Only

Item 6 ... motion for Board approval

1) Whereabouts Program for hockey and football

- All CIS hockey (men & women) and football teams are required to provide current whereabouts information to CCES throughout the academic year to accommodate unannounced out-of-competition and out-of-season testing.
- All CIS student-athletes are subject to unannounced out-of-competition and out-of-season testing, however the number of tests conducted in football and hockey warrant this additional administrative requirement.
- Traditionally, this information has been collected via a paper and pencil method.
- A few schools successfully piloted the use of ADAMS, the online whereabouts management system of CCES & WADA, during the 2008 fall term. However, due to a system revision by WADA in January 2009, the pilot was discontinued for the 2009 winter term to allow CCES time to incorporate the appropriate modifications within the system to make its useable for CIS.
- With the recent completion of modifications, several schools are piloting the use of the system again and providing feedback that will be used in preparing a recommendation for full adoption of ADAMS in 2009-10, or a phase-in period of one year that would still permit the submission of whereabouts information by the traditional paper and pencil method in 2009-10.
- A brief orientation and presentation on the ADAMS program will be held at the 2009 CIS AGM.

2) Student-Athlete Drug Education (e-Learning)

- With the recent increase and emphasis of out-of-competition testing by CCES, the timing of when new incoming student-athletes take the e-Learning course has been identified as an issue. As returning student-athletes have already gone through the education program (and understanding that they still need to do the refresher course each year), the timing of when they take the course is not an issue.
- Traditionally, incoming student-athletes have been required to participate in a drug education session prior to their first competition, but with testing becoming more prevalent during training camps and such, the need to have incoming student-athletes educated earlier about the CIS anti-doping program is needed, particularly within the fall sports.
- If drug education for entering and new student-athletes is to occur in advance of any testing that might take place, the deadline for education must be in advance of any training the student-athletes might participate in with their new teams.
- A membership motion will be prepared for approval at the 2009 AGM to establish the requirement for entering and new students to complete the e-Learning course in advance of any training with their respective team in 2009-10. In those instances where the e-Learning course cannot be completed in advance of training, the Committee is accepting of a student-athlete's participation in training if that athlete has received an in-person orientation of the CIS Anti-Doping Program. The requirement of having completed the e-Learning course in advance of the first competition will remain in effect.

3) CIS Eligibility and its Relation to CCES Sport Ineligibility Sanctions

- With the new CADP that came into effect on January 1, CCES has more latitude in the period of sport ineligibility that can be levied against a student-athlete for a doping infraction.
- Further, many of the current CIS sanction regulations were introduced when the “standard” CCES sanction for a doping infraction was four years, which has since been reduced to two years.
- In light of these two developments, the Committee reviewed the CIS sanctions for doping infractions that are above and beyond that specified by CCES.
- Presently, CIS regulations state “An athlete will forfeit one (1) year of CIS eligibility for each full year he/she is suspended by CCES for an Anti-Doping Rule Violation.” Under the traditional four-year suspension of the past, this would typically result in an athlete exhausting all of their CIS eligibility (one year of basic eligibility for the year that they were presently participating, plus four more years for each year of the CCES sanction).
- Further, and with respect to sanctions associated with a specified substance that are less than one year, we have a procedure that requires the student-athlete to serve that suspension “in-season”. That is, even though the CCES suspension might conclude as a result of the passage of time during the “off-season”, the CIS imposes the “off-season” portion of the suspension to the proceeding season of the athlete (not to exceed the latter of 50% of the following season or the completion date of the CCES imposed period of ineligibility). Please note our current regulations do not impose any additional loss of eligibility for sanctions of less than one year.
- The Committee reviewed current CIS regulations in relation to how each would apply for CCES sanctions that will now vary in length from 1 to 24 months (for a first-time infraction) and reaffirmed the appropriateness of the CIS sanctions, specifically:
 - To continue the sanction of assessing one year of eligibility for each full year (12 month) suspension by CCES, and sanctions of less than one year (12 months) shall not be subject to an additional year loss of eligibility. The Committee felt that any sanction of one year or greater (which is 50% of the maximum sanction that can be levied) warranted an additional penalty by CIS. No such additional sanction shall be imposed for CCES sanctions of less than 12 months.
 - In those instances when a suspension of less than 12 months is imposed and proceeds into the “off-season”, the carrying out of the sanction “in-season” shall remain a CIS requirement (within the limits prescribed above).

4) Possible sanctions for non-cooperation or missed deadlines by student-athletes

- ***There were two instances this year where student-athletes were complacent / indifferent with respect to the deadlines associated with submissions required by CCES in regard to an adverse analytical finding for marijuana.***
- ***In these instances, which did not involve a real threat of ineligibility (as with marijuana), the student-athletes non-actions resulted in an unnecessary amount of administrative effort on behalf of the CIS and their school.***
- ***There does not appear to be any sanctions available through CCES in these instances, however CCES has indicated that CIS could impose its own sanctions for missed deadlines by a student-athlete (such as a modest period of CIS ineligibility).***
- ***The Committee will monitor this potential issue and will consider the development of new regulations or sanctions to address this if similar instances occur in 09-10.***
- ***As a point of interest, the Committee expects this issue to resolve itself once CCES imposes a period of ineligibility and public disclosure for a first-time marijuana infraction, which is expected to occur in 2009 (reference the next item).***

- 5) Increased risk of ineligibility and public disclosure for specified substances' violations – particularly cannabis (marijuana)
(previously circulated on February 20, 2009)

The CCES would like to clarify the new rules under the 2009 CADP that govern sanctions related to the use of specified substances. Under the previous CADP, the use of specified substances, such as cannabis, typically resulted in a reprimand and a warning with no period of sport ineligibility when the athlete could describe how the substance entered his/her body and prove that the use was non-performance enhancing.

The CCES would like to advise all Canadian athletes that there is an increased likelihood of a period of ineligibility being imposed as a result of a violation for a specified substance, such as cannabis. Furthermore, any athlete who is subject to a period of ineligibility involving cannabis will have his/her name disclosed in a public media release and posted on the CCES website.

Under the new 2009 CADP, there is a greater burden of proof on the athlete before he or she might become eligible for a reduced sanction. In addition to the requirements described above, the athlete will also need to establish that the substance was not intended to mask a performance enhancing substance and must provide compelling, corroborating evidence from another person regarding the absence of intent to enhance performance. Only if this three-part test is satisfied will it be possible to seek a reduction in sanction from two (2) years of ineligibility down to a warning - based on the athlete's degree of fault for the violation.

- 6) Doping Committee Membership

The merits of including one or two therapists (or equivalent) onto the Committee in order to bring a "front-line" perspective was discussed and agreed to. The current composition of the Committee is the President, CEO, Director of Operations, and legal counsel.

Motion:

To amend Policy 80.40.3.1 to approve the addition of two individuals who have doping education and management expertise to the composition of the Doping Control Committee.

ANNEX 10

16. End to the Pilot Period for the Relief of Policies policy

Desired Outcome:

For the Board to move a notice of motion to be served to the Membership at the June 2009 AGM.

Background:

CIS has a Policy(90.70) which allows for relief from CIS Policies under certain circumstances when it is appropriate to use good judgment rather than strictly applying a policy.

The Relief From CIS Policies is in the pilot stage through to June 2009 at which time a decision will be made by the membership to continue or delete this policy.

90.70.2.4: Piloting

The implementation of the relief from policies process will be piloted. Statistics will be kept which track number of requests received, and the time taken to process them. A decision to continue with or withdraw from this process will be made in June 2009

The policy was not activated in 2008-2009.

Notice of Motion to CIS AGM submitted by the CIS Board:

To remove the reference in the policy to the pilot period (90.70.2.4) such that it becomes a permanent CIS policy.

#18 Women's Basketball 16 Team Format

Desired Outcome:

For the Board to discuss a recommendation from CIS staff to delay the implementation of the expanded format of the Women's Basketball Championship from March 2010 to March 2011.

Other issues which are inter-related which need to be addressed although not at this Board meeting include:

- confirming a Host for the eight team format in 2010;
- gender equity;
- staff capacity to deliver quality championships.

Executive Summary:

At the June 2007 annual general meeting the CIS approved the expansion of the women's basketball championship from an eight to a 16-team format on a pilot basis beginning with the March 2010 Championships.

Since that time a number of factors have changed which impact the likelihood of success of the 16TF (e.g. economy has contracted). The CIS staff progress of implementing the 16 TF workplan has not been what we hoped it would be (capacity issues, staff turn-over and other urgent short-term priorities have trumped a longer term project). As CIS progressed into the details of implementing the concept that was approved at the 2007 AGM, a number of challenges that we did not fully think through in 2007 have arisen. The financial risks to CIS have escalated from what we projected in June 2007.

The risks are high and the likelihood of success in 2010 is not. Therefore to ensure a successful launch we recommend that the expansion of the tournament be deferred until 2011, subject to meeting financial milestones and other progress benchmarks along the way.

Proposed Motion for the Board to discuss:

In order to ensure the 16TF Women's Basketball Championship is a success when it is launched, to defer the implementation until March 2011 subject to achieving the following benchmarks:

- commitments for sponsorship revenues in the amount of: \$100,000 by December 1, 2009
- Playing Regulations developed by June 30, 2009

Background:

Changing Environment

Since the 16TF decision was taken in June 2007 the economy has contracted due to the global economic crisis. This impacts the ability to sell sponsorships.

Airlines are struggling (in particular Air Canada), and we anticipate that the volume of seats available at reasonable prices will be slim. The 16TF project involves moving several teams across the country on a very last minute basis, around March break. So we believe the original cost estimates for team travel and officials travel were under-stated.

The government funding to Canada Basketball was been cut dramatically in 2009.

Financial Risks

For the WBB 16TF project to be revenue neutral to CIS, we need to generate \$130K to 150K in new sponsorship dollars in 2009-2010. While there has been some interest shown by two prospects, there are no confirmed new sponsors.

In addition to the \$130-150K above, CIS needs to generate new sponsorship dollars as outlined below associated with the new championship model (i.e. guarantees are down, and CIS sponsorship targets are up).

2009-2010

Guarantees have dropped by \$55K coupled with the early termination of the Mitsubishi sponsorship means we need to generate about \$150K in new revenues.

2010-2011

In addition to retaining existing sponsors, CIS needs to attract \$350K in new sponsors.

2011-2012

In addition to retaining existing sponsors, CIS needs to attract \$750K in new sponsors

Accounting for Why Staff Progress on this Project Has Not Measured Up to Expectations

1. 2008-2009 was an Unusual year....

a) A number of new projects and unplanned events occurred: new logo, NCAA membership issue, BLG Awards moving to Toronto, 2015 Universiade bid, increased advocacy work with AUCC and university presidents, six appeals, Academic All Canadian advertisements in newspapers, CIS-UWO-Mitchell Bowl-Mitsubishi sponsorship issue, Vanier Cup bid problems and two calls for CIS Championships within a 12-month period etc.

b) Staff turnover: Tanja Mackin, Francis Boyer and Joe Morissette.

Without turnover and these new projects, staff is at capacity.

2. Interdependency with committees: Achieving some of the deliverables involves staff working with committees to get the job done. (i.e. Playing Regulations and the NABCC), and there have been challenges with respect to communications and response time.

Other Implementation Issues

The scheduling of March CIS Championships is problematic and crowded. Adding four additional events in early March is difficult and exceeds current capacity.

Some likely/potential Hosts of Round 1 events have signaled to CIS that due to Regional Play-offs or hosting CIS Championships their venues would not be available.

Postponing by one year:

- allows new staff to get up and running and achieve targets
- gives time to re-work the Championship calendar
- Vancouver 2010 will be over and there may be companies looking to sponsor events

#22 Eligibility Committee Report to the CIS Board of Director's

Desired Outcome : For Information Only

- The Eligibility Committee held its annual rules review meeting on April 6 & 7.
- The Committee will be forwarding a complete package of motions to the Board for information within the next week or two.
- In advance of the full package of motions, the following three items are being provided for information as they represent significant changes (potentially) that the Committee is wishing to have considered by the membership; although for the most part, any changes would not be expected to come to the floor of the AGM until 2010.

1) 40.10.5.5.3 – Transfer Rule (non-Canadian universities)

For Consideration:

The Eligibility Committee is forwarding the following proposal for input and feedback in advance of preparing (or not) a formal motion at next years 2010 AGM. Effectively, the proposal recommends the elimination of the transfer rule for US to CIS transfers.

The Essence of the Proposal

When a Canadian high school or CEGEP graduate decides to go to the US, they are making a conscious decision to limit their university sport career to four years of competition, versus the five available in CIS. The following proposed rule change simply continues to apply that decision to the student should they decide to return to the CIS, but rather than require the athlete to sit-out a year, they can transfer and play immediately (subject to academic requirements). The proposal is not a “penalty” for leaving Canada as the student-athlete already made the decision to only compete for four years when they chose to go to the States. The "bonus" in the proposal though is that they could now return back to the CIS without having to sit out a year. It's a give-and-take that in the end might increase the number of kids who would return to CIS.

The Eligibility Committee is aware that, in some instances, any revisions that make it easier for a student to return to Canada could result in making it easier for a student to make the decision to leave in the first place. However, the Committee is of the mind that most if not all students who decide to go to the US do so with the expectation that their experience will be a positive one and they do not expect to return to Canada, and that this regulation would not change that.

The Committee also considered suggesting this accommodation only be available prior to a student commencing their second year at a US institution, however the Committee chose to leave the proposal open in that regard at this time. Likewise, the Committee briefly considered the option of providing a similar or related accommodation for CIS to CIS school transfers, however the Committee chose to not incorporate or address that opportunity at this time.

Proposed Rule Change #1 : Maximum Years

A CIS student athlete shall have five years of eligibility. If, however, a student athlete is assessed a year of eligibility (or equivalent) as a member of an NCAA, NAIA, or similar US-based post-secondary jurisdiction team, the student athlete is restricted to four years of CIS eligibility, less the years of eligibility assessed within the US-based jurisdiction.

For example:

- Prospective student-athlete graduates from high school in June 2010.
- Student-athlete attends an NCAA Division II school and plays basketball in 2010-11.
- Student-athlete returns to a CIS school in 2011-12.

- The student-athlete would have three years of CIS eligibility remaining upon return to Canada (the student-athlete loses one year for having gone to play in the US, and loses one more year for each year that they played in the US, which in this case was one year)

Proposed Rule Change #2: Transfers from a US school to a CIS school

The traditional transfer rule sit-out requirement for US-CIS transfers would be eliminated.

2) 40.10.6.2.3.1 – Professional Participation

The Committee is considering revisions to the Participation as a Professional rules such that the rules will be more consistent across sports. The professional rules have typically been the domain of the respective coaches associations. However, the evolution of the rules, where present, has resulted in a circumstance where some sports are well addressed on the subject, while others are not. At a minimum, where professional rules are vague or unenforceable, the Committee is of the position that if any individual is permitted to be paid within a league, then the league itself should be classified as professional and the traditional professional rules should apply (one year of eligibility to be assessed and requiring a one-year sit-out). Where the professional participation regulations of a sport are vague or effectively unenforceable, motions to address that are anticipated for the 2009 AGM. At present, elements of the rules associated with men’s soccer and men’s basketball are in that position, and the Committee is working with those associations to rectify the issue. With respect to making the rules more consistent across sports, that will be addressed with the respective coaches associations in the coming year and decided upon at the 2010 AGM.

3) 40.10.4.3 – Maximum Years

The Committee is requesting input and feedback from the membership regarding the imposition of a “time-clock” to all CIS sports. Football incorporated a “seven years to use five years of eligibility” (eight years to use five in Quebec) last fall, and men’s basketball is proposing to do the same at the upcoming 2009 AGM. The Committee does not anticipate forwarding a motion in this regard to apply to all sports until 2010 (if warranted).

With respect to the rationale for applying such a “time-clock”, the Committee submits the following non-exhaustive list:

- **It would reduce the average age of the CIS student-athlete, in comparison to the absence of any age limit presently.**
- **Participation will become more available, or available quicker, to the graduating high school student (generally speaking).**
- **It would streamline / define participation opportunities available within CIS.**
- **It would encourage timely academic progress.**
- **It would bring consistency within an area that warrants consistency across all sports.**
- **It may reduce the necessity of other rules.**

The Committee will be asking each Conference, via its Committee representative, to hold a “straw vote” on the question of whether or not consideration should be given to applying the concept across all CIS sports, and with the understanding that the matter would be considered in greater detail and with more consultation in the coming year.