

2004 CIS WOMEN'S BASKETBALL CHAMPIONSHIP

Date: Friday, March 12 to Sunday, March 14, 2004

Site: University of Winnipeg

INFORMATION BULLETIN #2

University of Winnipeg, Department of Recreation and Athletics, Duckworth Centre,
515 Portage Avenue, Winnipeg, Manitoba R3B 2E9

University Athletics Office: Phone (204) 786-9349 Fax (204) 783-7866

Email: duckworth@uwinnipeg.ca

Web Site: www.wesmen.ca

CIS Web Site: www.universitysport.ca/e/championships/w_basketball/2004/



1. ORGANIZING COMMITTEE

<u>Position</u>	<u>Name</u>	<u>E-mail</u>	<u>Phone</u>
Tournament Chair	Janet McMahon	mcmahon@sport.mb.ca	(204) 926-8350
Convenor	Bill Wedlake	b.wedlake@uwinnipeg.ca	786-9419
Championship Coordinator	Doran Reid	d.reid@uwinnipeg.ca	786-9817
Events Operations	Tom Nicholson	t.nicholson@uwinnipeg.ca	786-9821
Medical Services	Ben Trunzo	b.trunzo@uwinnipeg.ca	786-9249
Media/Print Services	Colin Fraser Judy Owen	c.fraser@uwinnipeg.ca owenhouse@shaw.ca	786-9823 586-3421
Opening/Closing Ceremonies	Frank Clark	clark@sport.mb.ca	925-5906
Officials Services	Martha Bradbury	Martha.Bradbury@diageo.com	453-7447ext. 221
Banquet	Gail Loewen	gloe@mts.net	489-7412
VIP Hospitality	Val Breakenridge	valbreak@shaw.ca	478-8312
Awards	Jane Edstrom	jane.edstrom@rielsd.org	237-0219
Accreditation	Allan Crump	hoopjunkie2@shaw.ca	654-2391
Translation Services	Doreen Pruden	cleo128@mb.sympatico.ca	889-5069
Field of Play	Irv Hanec	cechanec@shaw.ca	253-8233
Transportation	Greg Daniels	gdaniels@retsd.mb.ca	958-6522
Clinics	Vic Pruden	cleo128@mb.sympatico.ca	889-5069
Player Hospitality	Donna Moskwa	d.moskwa@uwinnipeg.ca	786-9418
Technical Services	Tanya McKay	t.mckay@uwinnipeg.ca	786-9329

2. CHAMPIONSHIP HOTEL

Hotel: Radisson Hotel Winnipeg Downtown
Address: 288 Portage Avenue, Winnipeg, MB R3C 0B8
Phone: (204) 956-0410
Fax: (204) 947-1129
Contact Person: Brenda Teichroeb (204) 975-6219 Fax (204) 949-1162
Email: bteichroeb@chipreit.com

Visiting Teams Sports Rate: \$82.00 single/double/triple or quad occupancy

- .. Limit of 5 persons per room – no extra charge (1 cot per room at n/c subject to availability)
- .. Complimentary parking
- .. Complimentary local calls
- .. No fees for credit card access or 800 calls
- .. Upgrades to corner rooms for coach, subject to availability
- .. Designated account manager – Brenda Teichroeb
- .. Mini fridges/microwaves available upon request
- .. No fee late check-out (until 6:00 pm) to be provided, one room provided for every 5 booked, subject to availability
- .. Complimentary access to Business Centre
- .. Team meals arranged upon request
- .. Conveniently located on the famous Portage Avenue
- .. Walking distance to the University of Winnipeg Duckworth Centre

Distance from competition site: 1 km

Shuttle service to/from airport: Yes

3. VEHICLE RENTAL

Name of Company: Budget Rent a Car of Winnipeg
Contact Person: Doug McGuffin, Sales Manager
Address: 200 - 1765 Sargent Ave, Winnipeg MB R3H 0C6
Phone: (204) 989-8540 ext. 223
Fax: (204) 774-0073
Email: dmcguffin@budgetcanada.com - Doug

Cost: The local Winnipeg rates are as follows:

- a) Minivan - \$49/day unlimited km, \$289/week unlimited km. All rentals include a \$500. per incident damage waiver deductible
 - b) Sport Utility - \$49/day unlimited km, \$289/week unlimited km. All rentals include a \$500. per incident damage waiver deductible
 - c) 15 Passenger Van - \$75/day unlimited km, \$425/week unlimited km. All rentals include an \$800. per incident damage waiver deductible
 - d) Compact Car - \$35/day unlimited km, \$210/week unlimited km. All rentals include a \$500. per incident damage waiver deductible
 - e) Mid Size Car - \$37.00/day unlimited km, \$220/week unlimited km. All rentals include a \$500. per incident damage waiver deductible
 - f) Full Size Car - \$41.00/day unlimited km, \$230/week unlimited km. All rentals include a \$500. per incident damage waiver deductible
- Please refer to "CIS Nationals" to receive these rates

4. MEETINGS

TECHNICAL MEETING

Date: Thursday, March 11, 2004
Site: Radisson Hotel Winnipeg Downtown
Schedule: 9:30 pm - 10:30 pm

5. REGISTRATION AND ACCREDITATION

Date: Wednesday, March 10 to Thursday, March 11, 2004
Site: Radisson Hotel Winnipeg Downtown
Schedule: 9:00 am - 10:00 pm

6. PARTICIPATING TEAM FUNCTION/SPECIAL EVENTS

ALL-CANADIAN BANQUET

Date: Thursday, March 11, 2004
Site: Radisson Hotel Winnipeg Downtown - Provincial Room - 11th Floor
Cost: Team Complement - Maximum of 15 @ \$25.00
Schedule: 6:00 pm - Reception 7:00 pm - Dinner 8:00 pm - Awards
Dress: Semi-Formal
Additional Tickets: \$35.00 each

Please use the following "Banquet Order Form" to purchase tickets

TOURNAMENT SOCIAL

Date: Sunday, March 14, 2004
Site: Radisson Hotel Winnipeg Downtown - Provincial Room - 11th Floor
Cost: Cash Bar
Schedule: 8:00 pm to Midnight
Dress: Casual

7. SPONSORSHIP

7.1 The following is a list of Host sponsors for the championship:

Radisson Hotel Winnipeg Downtown, Downtown Biz, Grey Cup Legacy, Sport Manitoba,
BOB-FM, Q-94, Winnipeg Free Press, Midway Chrysler, Basketball Manitoba, Winnipeg
Minor Basketball Association, Saxon Athletics, Winnipeg Outfitters, Converse, Province
of Manitoba, City of Winnipeg, Government of Canada, Pepsi, Labatt

7.2 The following is a list of CIS sponsors for the championship:

Spalding, TSN, Power Bar, Canadian Forces

8. SPORT INFORMATION REQUIREMENTS

8.1 HOST

The Host will require the following for use in the Championship Program:

- team line-up/roster
- individual highlights
- team picture
- team action pictures for potential All-Canadian: 1 head shot, 1 action shot and thumbnail sketches

All information should be sent to: Doran Reid d.reid@uwinnipeg.ca (204) 786-7817

8.2 CIS OFFICE

What:

- a) Copy of media guide via email.
- b) Please fill in the following and send via email:
Head Coach (number of seasons):
Regular season record:
Regular season ranking:
Playoff record:
Playoff ranking:
CIS Championship appearances (total, last, last result):
CIS Championship appearances (sequence):
CIS titles (total, last) or best result:
Individual stats leaders:
Conference award winners:
Conference all-stars:

BULLET POINTS: 5 or 6 key facts about your team: number of consecutive appearances at Championship, firsts, records, key roster moves from last season, etc. Please see sample below:

- School X returns to CIS Championship for the 13th time in 15 years...
- Head Coach Y is 3-time CIS Coach of the Year (1987, 1990, 1993)...
- School X defeated School Y 87-85 in third game of best-of-three conference final...
- School X shows 5-2 record in 2003-2004 against CIS Championship opponents...
- XYZ scored 20 points or more in 15 of 20 games...

When: 4:00 pm EST on the Monday prior to the start of the National Championship.

Who: Michel Belanger at belanger@universitysport.ca

8.3 TSN

What: 7 copies of media guide via MAIL.

When: 4:00 pm EST on the Monday prior to the start of the National Championship.

Who: Jim Panousis
TSN
9 Channel Nine Court
Scarborough, Ontario
M2J 5C2

8.4 RDS

What: Copy of media guide via E-MAIL.

When: 4:00 pm EST on the Monday prior to the start of the National Championship.

Who: Marie St. Arnaud mstarnaud@rds.ca

9. MEDIA CONFERENCE & ACCREDITATION
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9.1 MEDIA CONFERENCE:

Date: Thursday, March 11, 2004
Schedule: 12:30 pm
Site: Duckworth Centre, 2nd Level Leisure Area

All participating head coaches must attend and be prepared to talk about their team.
25 Media kits are required for distribution at the media conference and the championship site.

9.2 MEDIA ACCREDITATION:

Date: Thursday, March 11, 2004
Schedule: 11:00 am - 12:30 pm
Site: Duckworth Centre, 2nd Level Leisure Area

10. TICKET PRICES

Tournament Passes: \$ 20

Session #1	Friday	1:00, 3:00	\$ 5.00
Session #2	Friday	6:00, 8:00	\$ 8.00
Session #3	Saturday	1:00, 3:00	\$ 5.00
Session #4	Saturday	6:00, 8:00	\$ 8.00
Finals	Sunday		\$12.00

11. TECHNICAL INFORMATION

Please call (204) 786-9349 or email duckworth@uwinnipeg.ca to purchase tickets
Visa and Mastercard accepted.

11.1 COMPETITION SCHEDULE:

March 11 - Thursday

12:30 p.m. - News Conference
7:00 p.m. - All Canadian Banquet

March 12 - Friday

1:00 p.m. - Quarter Finals
3:00 p.m. - Quarter Finals
6:00 p.m. - Quarter Finals (Opening Ceremonies)
8:00 p.m. - Quarter Finals

March 13 - Saturday

10:00 a.m. - Women's BB Players and Referees Clinics
1:00 p.m. - Consolation Semis
3:00 p.m. - Consolation Semis
6:00 p.m. - Championship Semis
8:00 p.m. - Championship Semis

March 14 - Sunday

10:00 a.m. - 5th Place
12:00 p.m. - Bronze (Bronze medals presented)
2:30 p.m. - Gold (Closing Ceremonies)

11.2 PRACTICE SCHEDULE:

Date: Wednesday, March 10, 2004
Time: 9:00 am - 10:00 pm
Site: Duckworth Centre

Date: Thursday, March 11, 2004

Time: 9:00 am - 5:00 pm
Site: Duckworth Centre

Date: Friday, March 12, 2004
Time: 8:00 am - Noon
Site: Duckworth Centre

Date: Saturday, March 13, 2004
Time: 9:00 am - Noon
Site: TBA

Practice times should be booked through Tom Nicholson
Phone: (204) 786-9821 Email: t.nicholson@uwinnipeg.ca

11.3 SCHEDULE OF EVENTS:

Media Conference	Thursday, March 11, 2004	12:30 pm
All-Canadian Banquet	Thursday, March 11, 2004	6:00 pm
Tournament Social	Sunday, March 14, 2004	8:00 pm

11.4 FACILITIES:

Dimension: 50' x 94'
Lighting: gas vapor
Scoreboard: Scoretec
Floor: Maple
Seating Capacity: 2000

11.5 EQUIPMENT:

Game Ball: Spalding

11.6 LAUNDRY:

Where: Customer Service Centre - Duckworth

11.7 HOSPITALITY ROOMS (VIP, OFFICIALS, COACHES, ETC):

Date: March 12-14, 2004
Site: Duckworth Centre Corporate Suite
Schedule: 9:00 am - 10:00 pm

11.8 HOSPITALITY ROOMS (ATHLETES):

Date: March 12-14, 2004
Site: 2D11 Duckworth Centre
Schedule: 9:00 am - 10:00 pm

12. THERAPY/MEDICAL SERVICES

The University of Winnipeg houses a fully equipped Athletic Therapy Clinic staffed by a Head Athletic Therapist and a staff of student trainers. One of these people will be on hand for all scheduled contests against University of Winnipeg teams.

The following is a list of services that we offer visiting teams:

- **Supportive taping:** supplies must be provided by the visiting team, or a charge back of our supplies will apply.
Note: If you have a number of people requiring this service, prior notification is required so that we can increase our staff to meet your needs.
- First Aid will be provided during the game by the attending Athletic Therapy staff member, if you request it. This should be done prior to the contest.
- Rehabilitative treatments will be provided during normal treatment hours only with a referral form outlining the injury and previous treatment regime.
- Referral to a local physician or hospital in an emergency situation.

We Cannot Provide:

- First Aid or medical supplies for supportive care.
- Transportation to and from a hospital. An ambulance will be contacted in the case of an urgent emergency.
- Rehabilitation treatments without proper referral information.

ATHLETIC THERAPY CENTRE - IMPORTANT PHONE NUMBERS

1. **ATHLETIC THERAPY CENTRE**

Ben Trunzo M.Sc C.A.T. (C)	(B)	786-9250
Athletic Therapist	(H)	256-3395
Glen Bergeron Ph.D C.A.T. (C)	(B)	786-9190
Athletic Therapist	(H)	255-5659

2. **PHYSICIANS**

Dr. Neil Craton	(B)	949-1099
14 - 160 Meadowood Drive		
Winnipeg MB R2M 5L6		

3. **DENTIST**

Dr. Melanie R. Wood	(B)	775-8761
380 Colony Square		
500 Portage Avenue		
Winnipeg MB R3C 3X1		

4. **HOSPITALS**

Misericordia General Hospital	Emergency (Non-Urgent)
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99 Cornish Avenue
Winnipeg MB R3C 1A2

788-8188

Health Sciences Centre
820 Sherbrook Street
Winnipeg MB R3A 1R9

Emergency
787-3167

St. Boniface General Hospital
409 Tache Street
Winnipeg MB R2H 2A6

Emergency
237-2264

NB: All of these hospitals are five to seven minutes from the University, under normal traffic conditions.

5. **MEDICAL SUPPLIES**

Diamond Athletic Medical Supplies
1387 Grant Avenue
Winnipeg MB R3M 1Z8

Mon - Fri
Sat

9:00 am to 6:00 pm
10:00 am to 3:00 pm
488-7820
888-5774 (after hours)



CIS / SIC Women's Basketball

Banquet Order Form for Participating Teams

Deadline: Tuesday, March 2, 2004 (please reply via email to duckworth@uwinnipeg.ca or fax to Donna Moskwa at (204) 783-7866).

University: _____

Coach's Name (s):

Billing Address: _____

City: _____ Province: _____ Postal Code: _____

Order

<i>Description</i>	<i>Quantity</i>	<i>Total</i>
Banquet (team complement - 15) @ \$25.00	_____	_____
Other Team Staff @ \$35.00	_____	_____
	Total	\$ _____