

**2003 CANADIAN INTERUNIVERSITY SPORT
MEN'S AND WOMEN'S SOCCER CHAMPIONSHIPS**

November 5th to 9th, 2003

**CEPSUM, Université de Montréal (Men)
Molson Stadium, McGill University (Women)**

INFORMATION BULLETIN # 2

1. ORGANIZING COMMITTEE

Address: CEPSUM, Université de Montréal, C.P. 6128, succ. Centre-Ville, Montréal, Québec, H3T 1J4
McGill University Department of Athletics, 475 Pine Ave. West, Montréal, Québec, H2W 1S4

Fax

Université de Montréal	(514) 343-2188
McGill University	(514) 398-1956

Phone

Université de Montréal	(514) 343-6150
McGill University	(514) 398-7003

E-mail

Université de Montréal	jean-pierre.chancy@umontreal.ca
McGill University	championships@mcgill.ca

Web Sites

Université de Montréal	www.carabins.umontreal.ca
McGill University	www.athletics.mcgill.ca
CIS	www.universitysport.ca

Position	Name	Tel/ Fax	E-mail
Director of Athletics			
Université de Montréal	Jean-Pierre Chancy	(514) 343-2176	jean-pierre.chancy@umontreal.ca
McGill University	Robert L. Dubeau	(514) 398-7002	robert.dubeau@mcgill.ca
Convenor			
Université de Montréal	Ingrid Dubuc	(514) 343-6111 *14794	ingrid.dubuc@umontreal.ca
McGill University	Lisen Moore	(514) 398-7003	lisen.moore@mcgill.ca
Administrative Coordinator			
Université de Montréal	Manon Boyer	(514) 343-6111 *14811	manon.boyer@umontreal.ca
McGill University	Rob Watt	(514) 398-7000 *01654	rob.watt@mcgill.ca
Athlete Services / Hospitality			
Université de Montréal	Johanne Bouchard	(514) 343-6111 *14241	johanne.bouchard@umontreal.ca
McGill University	William Gagné	(514) 398-7003	william.gagne@mcgill.ca
Technical Coordinator			
Université de Montréal	Ingrid Dubuc	(514) 343-6111 *14794	ingrid.dubuc@umontreal.ca
McGill University	Geoffrey Phillips	(514) 398-7003	geoffrey.phillips@mcgill.ca

Communication / Promotions

Université de Montréal	Benoit Mongeon	(514) 343-6458	benoit.mongeon@umontreal.ca
McGill University	Arash Madani	(514) 398-1436	arash.madani@mcgill.ca

Press / Information

Université de Montréal	Benoit Mongeon	(514) 343-6458	benoit.mongeon@umontreal.ca
McGill University	Earl Zukerman	(514) 398-7012	earl.zukerman@mcgill.ca

Transport

Université de Montréal	France Lapointe	(514) 343-6111 *14251	france.lapointe.2@umontreal.ca
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Officials

Université de Montréal	Benoit Poirier	(514) 486-0397	benypoirier@sympatico.ca
McGill University	Geoffrey Phillips	(514) 398-7003	geoffrey.phillips@mcgill.ca

Facilities

Université de Montréal	Pierre Lefebvre	(514) 343-6111 *14248	pierre.lefebvre@umontreal.ca
McGill University	Robert Beaulac	(514) 398-7000	robert.beaulac@mcgill.ca

Volunteers

Université de Montréal	Lucie Pontbriand	(514) 644-0178	pierre.provost@umontreal.ca
McGill University	William Gagné	(514) 398-7003	william.gagne@mcgill.ca

Medical Staff

Université de Montréal	France Brunet	(514) 343-6256	f.brunet@umontreal.ca
McGill University	Lynn Bookalam	(514) 398-7007	lynn.bookalam@mcgill.ca

CIS Manager Events & Programs/Sport Coordinator Men's & Women's Soccer:

Sheila-Ann Newton	613-562-5670 ext. 23	snewton@universitiesport.ca
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2. CHAMPIONSHIP HOTEL

Hotel

Holiday Inn has been designated as the Host Hotel of both the Canadian Interuniversity Sports Men's and Women's Soccer Championships. Blocks of rooms have been set aside for participating teams. Please contact the hotel as soon as you have qualified for the Championships (see info below).

Hotel	Holiday Inn
Address	420 Sherbrooke West H3A 1B4
Phone	(514) 842-6111, 1-800-387-3042
Fax	(514) 842-0946
Contact person	Reception, Cathy Gianspro, reference code 3/MGA

Room rates	\$ 114 Double R.S.V.P. before Monday, November 3 rd @ 13h00 (EST) with contact Cathy Gianspro Reference code: 3/MGA
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Parking	\$14.75 per day plus taxes
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Distance from competition site

Université de Montreal:	5 km
McGill University:	1 km

Shuttle service to & from Pierre Elliot Trudeau Airport

The organizing committee will set up a shuttle service from airport and from the hotel for participating teams and officials. Any athlete or team member arriving or departing separate to their group must make their own arrangements to get to their destination. Please inform France Lapointe at Université de Montréal of when you are arriving in Montreal (france.lapointe.2@umontreal.ca).

3. VEHICLE RENTAL

Name of Company: Budget Car Rental
Address: 5008 Décarie, Montreal
Tel.: (514) 482-4040
FAX: (514) 482-3701
Cost: 75\$ per day, 15 passenger or 7 passenger, insurance included, plus taxes
38\$ per day, small car, insurance included, plus taxes
You must make the reservation through Ingrid Dubuc (ingrid.dubuc@umontreal.ca).

4. MEETINGS

TECHNICAL MEETING (Men's & Women's)

Date: Wednesday, November 5th @ 22h00 (EST)
Site: Holiday Inn
Agenda: To be circulated at the meeting

COACHES ASSOCIATION MEETING

Men

Date: Saturday, November 8th @ 09h00 (EST)
Site: Holiday Inn
Agenda: To be circulated at the meeting

Women

Date: Saturday, November 8th @ 18h00 (EST)
Site: Holiday Inn
Agenda: To be circulated at the meeting

5. REGISTRATION & TOURNAMENT PACKAGES

Tournament packages and accreditation will be available upon arrival at the Holiday Inn at the 2003 CIS Championship Welcome Center located in the hotel lobby.

Accreditation will be necessary to enter the competition site, hospitality suite and to gain access to the shuttle service.

In order to process the correct number of accreditation cards teams are asked to send the exact number of people in their traveling party (coaches, managers, therapists) no later than Monday, November 3rd @ 13h00 (EST). Please email these numbers to:

Université de Montréal: johanne.bouchard@umontreal.ca
McGill University: william.gagne@mcgill.ca

6. PARTICIPATING TEAM FUNCTION/SPECIAL EVENTS

CIS All-Canadian Banquet – Men & Women

Date: Wednesday, November 5th 2003
Site: The Chalet (Mont-Royal)
Cost: 30\$
Schedule: 18h00
Dress: Semi-Formal
Additional Tickets: 60\$
Distance from Hotel: 5 km (transportation provided by bus by the organizing committee)
R.S.V.P.: No later than Monday, November 3rd 13h00 (EST).
(lisen.moore@mcgill.ca)

7. SPONSORSHIP

7.1 The following is a list of host sponsors for the championship:

Adidas
Autobus La Québécoise
Peel Pub
Holiday Inn
Budget Car Rental Décarie
Ville de Montréal
Journal de Montréal
Impact de Montréal

7.2 The following is a list of CIS sponsors for the championship:

Spalding
SportsNet

8. SPORT INFORMATION REQUIREMENTS

8.1 HOST

Requires the following for use in the Championship Program:

- Team line-up / Final roster
- Individual highlights (player profiles)
- Team Photo (5" x 7")
- Head Coach Photo (2" x 3")
- Captain head shot photo (2" X 3")
- Action photos of potential All-Canadians (2" x 3")
- Head shot of potential All-Canadians (2" x 3") (and thumbnail biographies).

All text information and rosters should be sent to:

Earl Zukerman at McGill University and Benoit Mongeon at Université de Montréal via email no later than Tuesday, October 28th @ 16h00 (EST) (earl.zukerman@mcgill.ca, benoit.mongeon@umontreal.ca)

Any **images** (photos & graphics) should be sent to the championship email (championships@mcgill.ca) and Benoit Mongeon (benoit.mongeon@umontreal.ca) no later than Tuesday, October 28th 16h00 (EST).

8.2 CANADIAN INTERUNIVERSITY SPORT OFFICE

- What:** a) Copy of press kit via email
- b) Please fill in the following and send via email
- Head Coach (number of seasons and career record):
 - 2003 team regular season record:
 - 2003 team regular season standing (in the league):
 - 2003 playoff record:
 - CIS Championship appearances (total, last, last result):
 - CIS Championship appearances (in sequence):
 - CIS titles (total, last) or best result:
 - 2003 top scorer (name, goals, assists, points):
 - 2003 top goaltender (name, goals against, games, shutouts):
 - 2003 Conference award winners:
 - 2003 Conference all-stars:

BULLET POINTS

Indicate 5 or 6 key facts about your team (i.e. number of consecutive appearances at championship, firsts, records, key roster moves from last season, etc.).

Please see sample below:

- School X returns to CIS Championship for the 13th time in 15 years...
- Head Coach Y is 3-time CIS Coach of the Year (1987, 1990, 1993)...
- School X defeated School Y 4-3 in the conference final...
- School X owns 5-2 record in 2003-2004 against CIS Championship opponents...
- XYZ scored 3 goals (or more) in 4 of 10 league games...

When: No later than 16h00 (EST) on the Monday, November 3rd 2003.

Who: Michel Belanger at belanger@universitiesport.ca
cc. Earl Zukerman at earl.zukerman@mcgill.ca
cc. Benoit Mongeon at benoit.mongeon@umontreal.ca

8.3 SportsNet

What : Press kits (roster, stats, bios, etc.).

When : No later than 16h00 (EST) on the Monday, November 3rd 2003.

Who : SportsNet Contact – TBD

8.4 RDS

What : Press kits (roster, stats, bios, etc.) by email (mstarnaud@rds.ca)
Note: If a school wants to send hard copy - 1 copy is sufficient (RDS Fed Ex number: 135206075)

When : No later than 16h00 (EST) on the Monday, November 3rd 2003.

Who : Marie St-Arnaud
Reseau des Sports
1755, boul. Rene-Levesque Est
Montreal, Quebec
H2K 4P6
514-599-2244 ext. 2274
mstarnaud@rds.ca

9. MEDIA CONFERENCE & ACCREDITATION

9.1 MEDIA CONFERENCE:

Date: Wednesday, November 5th 2003
Schedule: 12h00
Site: Holiday Inn
A light lunch will be served.

NB: All participating head coaches must attend and be prepared to talk about their team. A team captain or a profile player may accompany their coach.
30 Media kits are required for distribution at the media conference.

9.2 MEDIA ACCREDITATION:

Accreditation cards will be available at the press conference and the Mc Gill site sports information office and entrance of CEPSUM stadium.

10. TICKET PRICES

Daily Tickets: \$9 adults
\$5 students
A day pass is good for all games at both venues.

Tournament Passes: \$25 adults
\$15 students
A tournament pass is good for all games at both venues.

11. TECHNICAL INFORMATION

11.1 COMPETITION SCHEDULE:

Thursday to Saturday November 6-7-8, 2003

Women's CIS National Championship at McGill University

Pool Play: 12h00 & 14h00 (as per CIS rules & regulations)

Men's CIS National Championship at Université de Montréal

Pool Play: 14h00 & 16h00 (as per CIS rules & regulations)

Sunday, November 9th 2003

Bronze Medal:	Women	10h00	Université de Montréal
Bronze Medal:	Men	12h00	Université de Montréal
National Championship:	Women	12h00	McGill University
National Championship:	Men	15h00	McGill University

11.2 PRACTICE SCHEDULE:

Practice times are available at McGill and Université de Montreal.

McGill Molson Stadium:	Monday, November 3 rd	Please book through Geoffrey Phillips
	Tuesday, November 4 th	Please book through Geoffrey Phillips
	Wednesday, November 5 th	<u>McGill University Molson Stadium</u> 9h00 – 10h00 Canada West 10h00 – 11h00 AUS 11h00 – 12h00 QSSF or QSSF 2 13h00 – 14h00 OUA 1 14h00 – 15h00 McGill 15h00 – 16h00 OUA 2 * if you do not require practice time on this day please inform Geoffrey Phillips
	November 6-7-8-9	Arranged at technical meeting

Please note that there are 2 FieldTurf surfaces at McGill University (Molson Stadium & Forbes Field). Forbes Field will be used as needed for additional practice requests. A complete schedule of available practice times will be presented at the technical meeting.

CEPSUM Stadium: MENS

Monday, November 3 rd	RSVP @ ingrid.dubuc@umontreal.ca
Tuesday, November 4 th	RSVP @ ingrid.dubuc@umontreal.ca

Wednesday, November 5 th	<u>CEPSUM Stadium</u> 9h00 – 10h00 AUS 10h00 – 11h00 Ontario 2 11h00 – 12h00 Canada West 13h00 – 14h00 Ontario 1 14h00 – 15h00 Québec 1 ou Québec 2 15h00 - 16h00 Montréal
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* if you do not require practice time on this day please inform Ingrid Dubuc

November 6-7-8-9	Arranged at technical meeting
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SCHEDULE OF EVENTS:

McGill University

	Mon 3-Nov	Tues 4-Nov	Wed 5-Nov	Thurs 6-Nov	Fri 7-Nov	Sat 8-Nov	Sun 9-Nov
7h30						Men CIS Coaches Assoc Meet @ 09h00	Practice Times
8h							TBA
9h		TBA Arrival of Participating Teams	Canada West Practice 1 hour	Practice Times	Practice Times	Practice Times	
9h30			AUS Practice 1 hour	TBA	TBA	TBA	
10h		QSSF Onsite	QSSF Practice 1 hour	Warm-Up	Warm-up	Warm-Up	Warm-Up
10h30							
11h							
11h30							
12h	TBA Arrival of Participating Teams	Practice Times	Press Conference at Hotel	Can. West Vs AUS	McGill Vs Can. West	AUS Vs. McGill Host	CIS Women's Championship
12h30				OUA 1 Practice 1 hour	12h00	12h00	12h00
13h			McGill Practice 1 hour	QSSF Vs OUA 1	OUA 2 Vs. QSSF	OUA 1 Vs. OUA 2	Warm-Up
14h	Practice Times TBA	TBA Arrival of Participating Teams	OUA 2 Practice 1 hour	14h00	14h00	14h00	CIS Men's Championship
14h30							
15h				Practice Times	Practice Times	Womens Coaches Association Meeting @ hotel At 18h00	- presentations
16h				TBA	TBA		
17h						Practice Times	
17h30			Buses Leave for Chalet			TBA	
18h			All-Canadian Banquet				
18h30				VIP Suite Opened at Hotel			
19h							
20h							
21h			Buses Leave for Hotel				
22h			Coaches Technical Meeting at Hotel & VIP Suite Opened	20h00-24h00			
23h				Wed to Sat			
24h							

Université de Montréal

	Monday 3-Nov	Tues 4-Nov	Wed 5-Nov	Thurs 6-Nov	Fri 7-Nov	Sat 8-Nov	Sun 9-Nov
7h30						Men CIS Coaches Assoc. Meet @ 09h00	
8h							Warm-up
9h		TBA Arrival of Participating Teams	Practice Times	Practice Times	Practice Times	Practice Times	CIS Women's Bronze
9h30			TBA	TBA	TBA	TBA	- presentations
10h		QSSF Onsite	Practice Times	Warm-Up	Warm-up	Warm-Up	Warm-Up
10h30							
11h							CIS Men's Championship
11h30							- presentations
12h	TBA Arrival of Participating Teams	Practice Times	Press Conference at Hotel				
12h30				Practice Times			
13h			TBA				
13h30	Practice Times TBA	TBA Arrival of Participating Teams		Pool Game 14h00	Pool Game 14h00	Pool Game 14h00	
14h							
14h30							
15h							
16h							
17h				Pool Game	Pool Game	Pool Game	
17h30			Buses Leave for Chalet				
18h			All-Canadian Banquet	16h00	16h00	16h00	
18h30							
19h							
20h				VIP Suite Opened			* please note Womens Coaches Assoc.
21h			Buses Leave for Hotel	at Hotel			Meeting 18h00 at Hotel
22h			Coaches Technical Meeting at Hotel & VIP Suite Opened	20h00-24h00			
23h				Wed to Sat			
24h							

11.4 **FACILITIES:**

Université de Montréal

Dimension:	330 feet by 197 feet 1 inch
Field:	Sprint Turf
Scoreboard:	Available throughout the tournament
Lighting:	Available throughout the tournament
Seating capacity:	5100
Team rooms:	Available throughout the tournament and permanent for the pool game

MGill University Molson Stadium

Dimension:	330 feet by 213 feet
Field:	FieldTurf
Scoreboard:	Available throughout the tournament
Lighting:	Available throughout the tournament
Seating capacity:	18,500
Team rooms:	Available throughout the tournament

11.5 **EQUIPMENT:**

Game ball: Spalding 2000

11.6 **LAUNDRY:**

Université Montréal

A laundry service will be provided for the teams after each game. It will be the responsibility of the team to bring their laundry to the service area (which will be identified upon arrival in Montréal) after each game and pick it up prior to their next game. The host institution will not accept responsibility for damaged or lost items.

McGill

A laundry service will be provided for the teams after each game. It will be the responsibility of the team to bring their laundry to the service area (which will be identified upon arrival in Montréal) after each game and pick it up prior to their next game. The host institution will not accept responsibility for damaged or lost items.

11.7 **HOSPITALITY ROOMS (VIP, OFFICIALS, COACHES):**

Université de Montreal

A hospitality room will be set up near the field for the participating athletes, coaches, officials, and VIP's. The services in that room are to be determined.

The opening hours are as follows:

Wednesday to Saturday:	13h00 to 20h00
Sunday:	09h00 to 15h00

McGill

A hospitality suite will be open for athletes, coaches, officials and VIP's at the following times:

Wednesday to Saturday:	11h00 to 16h00
Sunday:	08h30 to 18h00

Holiday Inn

A VIP hospitality suite will be available at the Holiday Inn from Wednesday, November 5th through Saturday, November 8th. The hours will be forwarded to all coaches, VIP's and sponsors upon arrival in Montréal.

12. THERAPY / MEDICAL SERVICES

McGill University

Practice Day, Wednesday, November 5, 2003

There will be no official coverage by a registered physiotherapist or certified athletic therapist on the practice day. The Winsor Clinic (room 163) will be open if a player should need any assistance. We also have daily medical clinics if a doctor's assistance is required. Arrangements have to be made through Cristina Pensato or Lynn Bookalam (514-338-6839).

Game Coverage, Thursday, November 6 to Sunday, November 9, 2003

On game day, a registered physiotherapist or certified athletic therapist will be on site for all emergencies. They will be available one hour prior to the first game and will stay one half hour after the end of the second game. The therapist will be located in the first-aid room on the west side, under the stands in Molson Stadium.

Prophylactic taping will be available in the first-aid room at least one hour prior to the start of the game. Athletes or their therapist must bring their own tape and supplies. If extra supplies are needed, the McGill Winsor Clinic will charge for the supplies.

Ice-Heat

Ice and hot-packs will be available prior to, during and after games, in the Molson Stadium first-aid room. We ask that an athlete needing heat bring their own towel. Ice will also be available in the Winsor Clinic (room 163) from 08h00 to 23h00.

Ongoing therapy treatments

If any of the athletes are undergoing more extensive therapy during their stay, we ask that you notify the McGill Sports Medicine Clinic (514-398-7007 ext. 0), prior to the team's arrival. We require that the registered physiotherapist or certified athletic therapist who will be treating the athlete call to book clinic time with the McGill Sports Medicine Clinic. The available hours are 16h00-20h00, Wednesday to Friday. To make such arrangements, please contact in advance, Cristina Pensato or Lynn Bookalam at 514-398-7007 ext 0.

Doctors and Emergency hospitals

The receiving hospital is the Montreal General Hospital, 1650 Cedar Avenue. Access to sport medicine doctors can be arranged through Cristina Pensato or Lynn Bookalam.

Team therapist

In the event that a team does not have a therapist travelling with them, we ask to be notified in advance, in order for the necessary arrangements to be made.

Université de Montreal

Practice Day, Wednesday, November 5, 2003

There will be no official coverage by a registered physiotherapist or certified athletic therapist on the practice day unless a team makes a request for aid. The CEPsum Clinic (room 233) is open if a player should need any assistance. We have daily medical clinics if a doctor's assistance is required. Arrangements have to be made through the clinic front desk (514-343-6256).

Game Coverage: Thursday, November 6th to Sunday, November 9th 2003

On game day three medical staff members will be available (one registered physiotherapist and two student-physiotherapists) for all emergencies and team services. They will be available one hour prior to the first game and will stay one half-hour after the second game. The therapist will be located in the first-aid room (room 413) on the west side, under the stands in CEPsum Stadium.

Prophylactic taping will be available in the first-aid room (room 413) one hour prior to the start of the game. Athletes or their therapists must bring their own tape and supplies. If extra supplies are needed, the CEPsum Clinic will charge (tape 2.65\$, elastic tape 2'' 3.75\$) for supplies.

Ice-Heat

Ice will be available prior to, during and after games, in the CEPsum Stadium first-aid room. Ice and heat will be available in the CEPsum Clinic (room 233) from 07h00 to 18h00.

Ongoing therapy treatments

If any of the athletes are undergoing more extensive therapy during their stay, we ask that you notify the CEPsum Clinic (514-343-6256) prior to your team's arrival. The athlete will have to pre-book the appointment and would be responsible for payment. The clinic hours are 07h00-18h00, Wednesday to Friday. To make arrangements, please call in advance (514-343-6256).

Doctors and Emergency hospitals

There will be a doctor on site for all games. The receiving hospitals are the Montreal Jewish Hospital and the St-Mary's Hospital.

Team therapist

In the event that a team does not have a therapist travelling with them, the physiotherapy students we have on site will be able to accommodate their needs. This is a drop in service. Unfortunately we cannot assign a student to your team on a permanent basis. We ask to be notified in advance in order for the necessary arrangements can be made.